



Technical Certificates of Credit (TCC) eMAP

Stand-Alone Certificates

These two certificates can be completed outside of the Accounting Diploma or AAS Degree programs. Suggested paths take into consideration pre-requisite and corequisite courses.

Suggested Path of Completion

Office Accounting Specialist

<i>Semester 1</i>	<i>Semester 2</i>
COMP 1000 Introduction to Computer Literacy <i>3 credit hours</i>	ACCT 1105 Financial Accounting II <i>4 credit hours</i>
ACCT 1100 Financial Accounting I <i>4 credit hours</i>	ACCT 1115 Computerized Accounting <i>3 credit hours</i>
<i>Total credit hours: 7 credit hours</i>	<i>Total credit hours: 7 credit hours</i>

Payroll Accounting Specialist

<i>Semester 1</i>	<i>Semester 2</i>
COMP 1000 Introduction to Computer Literacy <i>3 credit hours</i>	ACCT 1105 Financial Accounting II <i>4 credit hours</i>
ACCT 1100 Financial Accounting I <i>4 credit hours</i>	ACCT 1115 Computerized Accounting <i>3 credit hours</i>
	ACCT 1130 Payroll Accounting <i>3 credit hours</i>
<i>Total credit hours: 7 credit hours</i>	<i>Total credit hours: 10 credit hours</i>

Embedded Certificates

In addition to the above two certificates, these certificates can be earned concurrently with the completion of the Accounting Diploma or AAS Degree. The certificates listed below cannot be completed outside of the Accounting Diploma or AAS Degree.

Tax Preparation Specialist	Computerized Accounting Specialist	Auditing & Assurance Specialist
COMP 1000 Introduction to Computer Literacy ACCT 1100 Financial Accounting I ACCT 1105 Financial Accounting II ACCT 1125 Individual Tax Accounting ACCT 2120 Business Tax Accounting	COMP 1000 Introduction to Computer Literacy ACCT 1100 Financial Accounting I ACCT 1105 Financial Accounting II ACCT 1115 Computerized Accounting ACCT 1120 Spreadsheet Applications ACCT Elective	ACCT 1125 Individual Tax Accounting ACCT 1130 Payroll Accounting ACCT 2000 Managerial Accounting ACCT 2120 Business Tax Accounting ACCT 2140 Legal Environment of Business ACCT 2150 Principles of Auditing

This document is not a substitute for advisement. Please contact faculty or academic advisors for assistance with course planning.

Chattahoochee Technical College is a Unit of the Technical College System of Georgia and an Equal Opportunity Institution

Revised—06/2025