



Special Populations Textbook Lending

Book Approval & Exclusions

Approving Textbook Lending Books:

The Special Populations Department strives to be as fair as possible with approving and distributing textbooks through the Textbook Lending Library. We have created an award process to ensure that we are equitable and can service as many students as possible. The textbook Lending books will be awarded based on the following criteria:

- Perkins/Student Eligibility Qualifications
- Amount of Federal Pell Grant the student has available
- Availability of books in the Textbook Lending Library
- First come-first served scheduling

Exclusions & Delays of Textbook Lending Library:

There are some exclusions that the Textbook Lending Library must consider when processing applications from CTC students.

- Online Codes & eBooks: The Textbook Lending program cannot purchase individual online codes and eBooks. A significant program standard is that an item can be used more than once.
- Students with Holds: Students with a Textbook Lending hold on their student account who fail to pick up books purchased and who do not respond to emails will be ineligible for the Textbook Lending Program.
- Applications submitted after the Textbook Lending program application deadline will not be considered.
- It is the student's responsibility to ensure the correct books and materials are listed by checking with the instructor, using your syllabus to list books, or visiting the bookstore.