

## Chatt Tech OTA Program Distance Education & Technology Information

### OTA Program Technology Requirements

The OTA Program at Chatt Tech uses distance education to deliver course content in a hybrid education format composed of 70% weekly on campus time and 30% distance education. Students planning to enroll in the OTA Program at Chatt Tech should have regular access to a computer and reliable high-speed internet access. The computer must be able to support web-based Microsoft Office (provided by Chattahoochee Tech to all students) and have a functioning web camera and microphone for use with web conferencing software (i.e. WebEx/Microsoft Teams). Additionally, a personal email account, cell phone, or land line telephone is required to use with 2 factor authentication when accessing college accounts off campus. All Chatt Tech students may access computers with high-speed internet and other student-based resources at Academic Success Centers, Open Computer Labs, or College Library locations.

Students enrolled in the OTA Program need to possess basic computer literacy skills and be proficient in Microsoft Office programming including Word, Outlook, PowerPoint, Teams; file management, web-conferencing, and the LMS. Chattahoochee Tech provides support resources for these applications.

### OTA Program Distance Education Format

Chattahoochee Technical College uses Blackboard, a web-based learning management system (LMS) to access and maintain course content and to communicate course information, learning assignments, exams, grade books etc. Courses in the OTA Program at Chatt Tech are all considered to have a distance education component because of the use of the LMS for content delivery. Distance Learning Class Types defined in the college catalog and used in the OTA Program include:

- 1. On Campus** (Banner code "CA"): Courses that are taught primarily in the classroom or lab with 50 percent or less of instruction online. On campus courses may include lectures, labs, internships, clinicals and other in-person instructional modalities. On campus courses are not considered distance learning courses. OTA Courses coded CA include OCTA 1020, OCTA 1030, OCTA 1050, OCTA 2010, OCTA 2040, OCTA 2060, OCTA 2090, OCTA 2130, OCTA 2210, OCTA 2220
- 2. Blended** (Banner code "BL"): Blended courses are distance learning courses with the majority of the course content, activities and interactions occurring online (>50% but <100% online) but may require students to come on campus for specific labs, assignments, activities, or events. OTA Courses coded BL include OCTA 1010, OCTA 2120, OCTA 3210
- 3. Online Asynchronous** (Banner code "OA"): Courses taught fully online asynchronously with course content, activities and interactions occurring entirely online. This delivery method does not require students to be online at specific dates/times, and students may participate in class activities and complete course assignments asynchronously. Online asynchronous courses may require proctored events. OTA Courses coded OA include OCTA 3220