Chattahoochee Tech Advising



Advising Overview

At Chattahoochee Tech, you have a team of program-specific advisors that are here to Guide, Empower, and Teach you the skills to navigate your program requirements!

In the following module you will

- Review important tools and resources to help you form your academic plan
- Identify your program-specific advisement team
- · Locate the contact information for your advisement team

These resources and points of contact will ensure that you start on the right track!

Advising Tools and Resources

At Chattahoochee Tech, you have some tools and resources you will be able to navigate and use along with frequent conversations with your advisors.

eMAPs and Program Guides

• Locate the eMAP or Program Guide for your program of study on your program's webpage. This map or guide, with your advisor's assurance, will help you navigate the curriculum for your program, efficiently and effectively!

DegreeWorks

• To help you track your program completion; accessed once you are logged into Banner Web.

College Catalog

 For more information on college policies, procedures, and program requirements; based on the semester and year you were admitted/ readmitted.

Me@CTC

• Your hub of student resources, including the Academic Calendar, an essential tool to ensure you stay aware of relevant dates and deadlines.

How Do I Find My Advisor?

Did you know you have a team of program-specific advisors to help guide you through the requirements of your program of study?

Refer to your program's webpage to locate your advisement team! You can locate your advisement team's contact information under the Advisement Information section of your program's webpage. Please make note of your program and contact your advisor to ensure you are on track!

Visit<u>www.ChattahoocheeTech.edu/ProgramsAndCourses</u> for a list of programs, where you can find your specific program's webpage.



How Do I Contact My Advisor?

Now that you have the advisement team for your program, you can meet your advisor and locate their contact information at www.ChattahoocheeTech.edu/Academic-Advisors

Contact your advisor at least once a semester and for any programrelated advising questions, course recommendations, guidance for your academic planning, and registration assistance.



ChattahoocheeTech.edu 770-528-4545

Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees, diplomas, and certificates. Inquiries related to the college's accreditation by the Commission may be directed to SACSCOC, 1866 Southern Lane, Decatur, Georgia 30033-4097 or telephone 404-679-4500. Questions related to admissions and the policies, programs, and practices of Chattahoochee Technical College should be directed to the College.