

**Program Dates:** August 17, 2020 - October 12, 2020

**Application and Document Deadline:** August 3, 2020 1p.m.

**Payment Deadline:** August 7, 2020 1 p.m.

The **Commercial Truck Driving** (CDL) program at CTC is a **37-day program** that prepares students to obtain a **Class A Commercial Driver's License**. Additional endorsements can be sought in Hazmat, Triple Truck, and Double Truck. Applicants must be 18 years of age. Space is limited and is filled on a first-come, first-served basis based on the completion of the admissions and program requirements.

The program consists of **3 courses, totaling 9 credit hours**:

**CTDL 1010 (3 credit hours) – Fundamentals of Commercial Driving**

10-day classroom session Monday—Friday, 8:00 a.m. to 3:30 p.m.

**CTDL 1020 (2 credit hours) – Combine Vehicle Basic Operation & Range Work**

11-day session (Students divided into 2 sessions)

**Session 1:** Monday-Friday, 7:00 a.m. to 1:00 p.m. or **Session 2:** Monday-Friday, 1:00 p.m. to 7:00 p.m.

**CTDL 1030 (4 credit hours) – Combination Vehicle Advanced Operations**

16-day session same 2-session format as CTDL 1020

**Tuition and Fees:**

In-State: \$1,733.00\*

Out-of-State: \$2,921.00

International: \$5,297.00

**Additional Costs (subject to change, without notice, not regulated by the college)**

Books (required)	\$170.00
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Individual Drug Screening	\$38.00
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DOT Physical Examination	\$60.00
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CDL Permit and Application Fee	\$45.00
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CDL Road Test	\$100.00
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Class A License	\$32.00
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Endorsements	\$5.00 each
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7-Year MVR Report	\$8.00
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All costs associated with obtaining admissions materials, CDL examination fees, licensing credentials, pre-employment drug screening, and books are the responsibility of the student. This is in addition to tuition and fees.

\*Students must have lived in Georgia for the last 12 consecutive months to qualify as an in-state resident.

All questions regarding financial aid should be directed to [Regina Banks](#).

If you are **unemployed**, please contact the [Workforce Innovation and Opportunity Act Office \(WIOA\)](#) in the county in which you live to learn about potential funding opportunities. Veterans who desire to use their benefits should contact our VA Certifying Official, Ms. Kay Paul, by telephone at **770-528-3964**.

#### **Application Process:**

- Submit an Application for Admission and pay the \$30.00 non-refundable application fee, in person, at the North Metro campus, during our [hours of operation](#).
- Submit a copy of your valid Georgia Driver's License. This document must be submitted with your application for admission.
- Submit verification of lawful presence in the United States (Birth Certificate, Passport, Certificate of Naturalization, Georgia Driver's License, or Permanent Resident Card). This document must be submitted with your application for admission.
- Submit official transcript(s) from all previously attended regionally accredited colleges or submit a [College Transcript Waiver Form](#). Approved electronic transcript sending services can send official secure transcripts to [dataentry@chattahoocheetech.edu](mailto:dataentry@chattahoocheetech.edu). Our mailing address is Chattahoochee Technical College, Attn: Records Office, 980 South Cobb Drive, Marietta, GA 30060.
- Schedule an appointment for a Class A Learner's Permit test. Testing will be required in the areas of General Knowledge, Air Brakes, and Combination. Submit proof of your appointment, by [email](#). Schedule your appointment online through the Department of Driver Services. Your permit must be earned by August 28, 2020.
- Complete a DOT Physical. Lake City Chiropractic is the only facility that can be used to obtain a DOT Physical and Medical Card. Your physical should not be completed prior to July 18, 2020. Lake City Chiropractic is located at 4500 South Main Street Suite #104, Acworth, GA 30101. Please contact Lake City at **770-529-0566** to schedule an appointment. Please request that Lake City email a copy of your DOT Physical and Medical Card to [cdl@chattahoocheetech.edu](mailto:cdl@chattahoocheetech.edu). You must keep the original Medical Card in your possession at all times. Your Physical and Medical Card must be valid through the end of the program. Applicants are responsible for all costs associated with acquiring their DOT Physical.
- Submit a certified 7-year Motor Vehicle Report, in person, at the North Metro campus.  
Applicants are responsible for all costs associated with acquiring their 7-year Motor Vehicle Report. Please review our [College Catalog](#) for details regarding points and DUI violations. The certified 7-year Motor Vehicle Report must be obtained from the Georgia Department of Driver Services and should not be dated prior to July 18, 2020. This document should be [emailed](#).
- Apply for financial aid by completing and submitting a [Georgia Student Finance Application](#).

#### **Alcohol and Substance Abuse Policy:**

Your continued enrollment in the Commercial Truck Driving program at Chattahoochee Technical College is dependent upon your adherence to our Drug and Alcohol policy. You will receive and sign a copy of the Drug and Alcohol policy on the first day of class. Chattahoochee Technical College's Commercial Truck Driving Program is committed to providing a safe environment and fostering the well-being and health of its students, faculty, and employees. That commitment is jeopardized when anyone in our program illegally uses drugs, comes to school under their influence, possesses, distributes or sells drugs, or abuses alcohol while enrolled at Chattahoochee Technical College. **Pre-employment testing is conducted upon receipt of the Commercial Learner's Permit, at the expense of the student, at the completion of CTDL 1010.** Random testing is conducted without individualized suspicion of a violation of the school's substance abuse policy. A refusal will be considered a positive result. Selection is made by neutral criteria so that all students eligible for testing have an equal opportunity of being tested. Failure to follow the policies contained herein will result in disciplinary action up to and including failure, withdrawal from the program, and possible legal action.

It is the policy of Chattahoochee Technical College that any student who violates any of the provisions set forth in our policy will receive a grade of F for the Commercial Truck Driving Program and not be allowed to return to the CTDL Program at Chattahoochee Technical College.

Any student who receives a positive drug and/or alcohol test result while enrolled in the program will be formally reported to the Technical College System of Georgia and prohibited from enrolling in Commercial Truck Driving programs associated with the Technical College System of Georgia. Violators will also be referred to other entities as specified by FMCSA regulations and the Clearinghouse.

### **Have Questions?**

#### **La Raissa Davis-Morris**

CDL Admissions Counselor

770-528-4482

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#### **Maggie Trimble**

CDL Admissions Counselor

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