The Dual Enrollment (DE) program provides opportunities for eligible students in grades 9-12 to enroll part or full-time in postsecondary institutions and take college courses to earn both high school and college credit.

Student’s Name ____________________________________ Today’s Date __________________

Student’s High School __________________________________ Date of Birth __________________

Student’s School System _________________________________ 9th Grade Entry Date ______________

Anticipated Graduation Date_______________________________ Current Grade Level ______________

I. Dual Enrollment (DE) Requirements (MUST be Reviewed and initialed by Parent/Guardian)

______ The student’s Individual Graduation Plan has been updated to reflect the plan of study through the DE program.

______ All attempted DE courses and the course grade will become part of the student’s high school permanent transcript.

______ Participating students must complete their part of a DE Funding application, each term, before attending classes that term.

______ The eligible DE student must contact their high school DE advisor for approval before any course/schedule changes are made.

______ The student and parent/guardian acknowledge that if a participating DE student withdraws from a college course, the high school will make its best attempt to place that student in a corresponding high school or virtual course to meet course completion and graduation requirements. If no corresponding course or credit recovery opportunity is possible, the local school system shall determine how the course will be recorded: as a withdrawal or incomplete on the student’s transcript. Student and Parent acknowledge understanding of the local school system policy regarding withdrawal from DE classes.

______ DE expectations and responsibilities have been shared by the DE advisor and all student and parent/guardian questions/concerns have been discussed.

______ The parent/guardian acknowledges that the U.S. Department of Education requires that all post-secondary institutions provide training on sexual assault awareness and prevention under the Violence Against Women Act. This mandatory training information will be provided by post-secondary institutions at no cost and could include DE students.

______ A student participating in the Option B/High School Postsecondary Graduation Opportunity(SB2) must complete all state-required coursework and assessments per the GADOE assessment guidelines/requirement, whether courses are taken at the high school or through DE. Option B/High School Postsecondary Graduation Opportunity) program requirements can be found here: https://www.gadoe.org/External-Affairs-and-Policy/State-Board-of-Education/SBOE%20Rules/160-4-2-.34.pdf and discussed with the DE advisor during the advisement session.

Continued next page

Note: Copies of this completed form should be provided to the students, parents/guardians, and postsecondary institution(s).

Note: This completed form should not be forwarded to the GA DOE nor the Georgia Student Finance Commission.

II. General Information (MUST be Reviewed and initialed by Parent/Guardian)
Generally, DE classes taught on the college campus follow the college calendar and DE classes taught on the high school campus, during their scheduled school day, may follow the high school calendar.

Students participating in DE college courses should do so with the knowledge that the course work may be more rigorous and challenging than high school courses. Students are held to a higher degree of independent responsibility and accountability than in regular high school classes.

Students may be responsible for additional costs, such as course or lab fees/supplies, and/or fees charged for late or damaged textbooks.

Only full-time DE students are eligible to take PE at any USG institution. PE classes are not available to DE students at TCSG institutions. Students must check with private institutions for their policies.

Post-secondary institutions provide DE students with educational and social opportunities beyond the classroom, including clubs, organizations and activities in which DE students may participate.

There is a maximum of 15 semester or 12 quarter hours, per term, funding limit.

Students must give HS DE advisor proof of acceptance into chosen DE post-secondary institution before attending DE classes.

### III. Dual Enrollment Release of Information

I, ____________________________, hereby grant permission for the DE post-secondary institution to release information of my enrollment and grades, including class schedules and transcripts, to my high school DE advisor, for the purpose of verifying my high school graduation requirements. I also grant permission for my high school DE advisor to release transcripts to my DE post-secondary institution. This release will remain in effect throughout my enrollment as a DE student.

### IV. Dual Enrollment Participation Signatures

**STUDENT:**
Student Name (PRINTED) ____________________________ Date __________________
Student Signature _____________________________________________
Student Email ____________________________

**PARENT:**
Parent Name (PRINTED) ____________________________ Date __________________
Parent Signature _____________________________________________
Parent Email ____________________________

**HS DE Advisor:**
Advisor Name (PRINTED) ____________________________ Date __________________
Advisor Signature _____________________________________________
Advisor Email ____________________________

**Dual Enrollment Funding Application Changes:**

This Participation Agreement will be included in the new DE FUNDING APPLICATION that will be completed ONLINE through www.gafutures.org – by all DE Students, Parents, High school advisors, and College Advisors - starting the SUMMER 2020 term. GA Student Finance Commission (GSFC) expects availability of by beginning of March 2020 and will release training documents for all parties.

This release time is subject to 2020 legislative changes to the current DE program.
Dual Enrollment Student ADVISEMENT Plan FY 2021

Student’s Name_________________________________________ Date of Birth ____________________
Student’s High School _________________________________ Student’s School System _____________
9th Grade Entry Date________________________ Anticipated Graduation Date__________________ Current Grade Level_____

To be completed EACH term a student participates in a dual enrollment program

The Dual Enrollment (DE) program provides opportunities for eligible high school students to enroll part or full-time in postsecondary institutions to take college courses and earn both high school and college credit.

The Student Participation Agreement and this Advisement Form & Process will be completed ONLINE through the NEW DE Funding Application found on GAFutures.org. The NEW funding application should be available late February and will be used for Summer 2020 terms and beyond.

This is subject to any major changes made through the 2020 GA legislative session.

Dual Enrollment Semester/Quarter of Participation: This document is required each semester/quarter
TERM: ____________________________  School Year: _____________________________

(1) Postsecondary Institution I plan to attend as a Dual Enrollment Student:

(2) High school/DE status:
Check Below (Maximum of 15 semester or 12 quarter hours per term funding limit)

___ Part Time DE Student (Combination of DE + High School course(s))

___ Full Time DE Student (DE Courses only - Minimum of 12+ Hours of Postsecondary Courses)

(3) High School Courses to be completed this term – (BOTH DE and HS courses) –
Final Schedule Will Be determined by high school and college course schedules

<table>
<thead>
<tr>
<th>High School Course Name</th>
<th>DE College Course Name, i.e., TCSG ENGL 1101 or USG MATH 1111 or Berry POLS 1101</th>
<th>Course # from DE Catalog</th>
<th>Term:</th>
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(4) (ONLY) Students pursuing a diploma through the

Check Below indicating which credential will be earned:

____ Associate Degree
____ Technical College Diploma
____ Two (2) Technical College Certificates (TCCs) on Approved SB2 list http://bit.ly/3aQN1KP

Program of Study Area in which credential will be completed
__________________________________________ (ex: Welding or World Language, etc.)

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<thead>
<tr>
<th>Student Name Printed</th>
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<td>Student Signature</td>
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<td>Student Phone Number</td>
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Note: This completed form should not be forwarded to the Georgia Department of Education or the Georgia Student Finance Commission.

NOTES:
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