



ADMISSION INFORMATION FOR PERMANENT RESIDENTS

International Services

InternationalServices@ChattahoocheeTech.edu

Greg Moor, Coordinator

(770) 528-4528

Angie Gonzalez, Specialist

(770) 528-5804

Fax: (770) 528-5817

**980 South Cobb Drive SE
Marietta, GA 30060-3398
www.ChattahoocheeTech.edu**



Dear International Student,

Thank you for your interest in applying to Chattahoochee Technical College.

The International Services Office is available to answer your questions regarding admission, visa issues and orientation to the college and community. We strive to make the admissions process as easy as possible and look forward to serving you during your entire educational experience at Chattahoochee Technical College.

Sincerely,
International Services



CHECKLIST FOR INTERNATIONAL STUDENT ADMISSIONS

- Decide your major.
- Admission application & \$30.00 fee.
- Official high school transcript from U.S school
- Official college transcripts from all previous U.S. colleges
- Evaluations of international transcripts or diplomas
- High School – document-by-document evaluation
- College – course-by-course evaluation.
- ACCUPLACER Placement test or Testing Exemption: College earned Associate or Bachelor degree from English speaking country
- Original Permanent Residency card or U.S. Passport

APPLICATION DEADLINES

Due to the amount of time required for preparing and processing the immigration paperwork, CTC encourages all international applicants to apply at least one semester prior to their desired start date.

CTC semesters generally start as follows:

Fall Semester - August • Spring Semester - January • Summer Semester - May



ADMISSION STEPS FOR INTERNATIONAL STUDENT

Submit a completed admission application and a nonrefundable \$30.00 application fee in U.S. currency by credit card, money order or check drawn on a U.S. bank payable to Chattahoochee Technical College by the appropriate admission deadline.

High School Transcripts: Submit official transcripts from your high school and all colleges attended by the application deadline. All transcripts must be received in envelopes sealed by the sending institution.

College/University Transcripts: Applicants with a college degree will send college transcripts from all colleges attended but are not required to submit a high school. All international transcripts must be evaluated by an approved evaluation service and sent directly to CTC.

We recommend the following evaluation agencies:

Foreign Credential Evaluations, INC

1425 Market Boulevard, Suite 530, Box 305 (*Mailing Address only*)
Roswell, GA 30076
Telephone: 770.642.1108
Fax: 770.641.8381
Website: www.fceatlanta.net
Email: carolyn_christie@fceatlanta.com

Lisano International (high school evaluations only)

1381 Lee Road 400
Opelika, AL 36804
Telephone: 334.745.0425
Website: www.lisano-intl.com
Email: lisanointl@aol.com

Josef Silny and Associates, Inc.

7101 SW 102 Avenue
Miami, FL 33173
Telephone: 305.273.1616
Fax: 305.273.1338, Fax for translations 305.273.1984
Website: www.jsilny.com
Email: info@jsilny.com

- For high school transcripts or diplomas submit a document by document evaluation or General evaluation.
- Students with college credit or a degree from a college or university outside the United States must submit a course-by-course evaluation of the transcript.
- Documents not in English need to be translated.
- We will accept evaluations from NACES and AICE member agencies.



INTERNATIONAL SERVICES

International Services is the resource center for international students to obtain information and student services concerning international admissions, visa advisement, immigration documents, orientation and international student programs.

All International admission documents should be sent to:

International Services
Chattahoochee Technical College
980 South Cobb Drive Building G
Marietta, GA 30060 USA

Admission status of an applicant cannot be determined until: International Services and Admissions Office have approved all documents for admission.

HOUSING INFORMATION FOR STUDENTS

CTC does not maintain student housing. Below are resources to help you locate living quarters in Atlanta.

- www.rent.com
- www.zumper.com
- www.promove.com
- www.apartment.com
- www.apartmentfinder.com
- Comfort Homestay: www.comforthomestay.com • byronharvey@gmail.com • (678) 994-7112
- Mark's Homestay: www.markshomestay.com • (404) 822-0071