Office of Student Resources

Textbook Lending

Book Approval & Exclusions

Approving Textbook Lending Books:

The Office of Student Resources strives to be as fair as possible with approving and distributing textbooks through the Textbook Lending Library. To ensure that we are equitable and can serve as many students as possible, we have created an award process. The Textbook Lending books will be awarded based on the following criteria:

- Student Eligibility Qualifications
    - o Be a member of at least one Special Populations student group and have completed the Special Populations self-disclosure form.
    - o Be enrolled in a minimum of six (6) credit hours.
    - o Have a current CTC Student ID.
    - o Complete the Textbook Lending Application within the appropriate application period. (NOTE: Applying to the Textbook Lending Program does not guarantee book availability.)

- Availability of books in the Textbook Lending Library

- First come-first served scheduling

Exclusions & Delays of Textbook Lending Library:

- Online codes may be limited and on a first-come, first-serve basis.

- Students with Holds: Students with a Textbook Lending hold on their student account will be ineligible for the Textbook Lending Program.

- Applications submitted after the Textbook Lending program application deadline will not be considered.

- Students who miss their appointment without notification, will have their books re-shelved and available for other students who are eligible and in need.

- Amount of Federal Pell Grant Refund available to the student (student should have a need for loaned textbooks)