



# ADMISSION INFORMATION FOR STUDENT VISA HOLDERS

## International Services

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Dear International Student,

Thank you for your interest in applying to Chattahoochee Technical College.

The International Services Office is available to answer your questions regarding admission, visa issues and orientation to the college and community. We strive to make the admissions process as easy as possible and look forward to serving you during your entire educational experience at Chattahoochee Technical College.

Sincerely,  
International Services

## CHECKLIST FOR INTERNATIONAL STUDENT ADMISSIONS

- Decide your major (*See list next page*)
- Admission application & \$25.00 fee
- Official college transcripts from all previous U.S. colleges
- Evaluations of international transcripts or diplomas
  - High School – document-by-document evaluation
  - College – course-by-course evaluation

### College Placement test / English Proficiency

#### Student in the USA:

- Next-Generation Accuplacer:** *NG Arithmetic 229, NG Quantitative Reasoning, Algebra, and Statistics 245, NG Reading Comprehension 236, NG Sentence Skills 249*
- Classic Accuplacer:** *Arithmetic 34, Elementary Algebra 57, Reading Comprehension 64, Sentence Skills 70*
- SAT:** *Reading 25, Writing 26, Math 24*
- ACT:** *Reading 19, English 19, Math 19*

#### Student is NOT in the USA:

- SAT:** *Reading 25, Writing 26, Math 24*
- ACT:** *Reading 19, English 19, Math 19*

#### Testing Exemption:

- College earned Associate or Bachelor degree from English speaking country*

## CHECKLIST FOR F-1 VISA APPLICANTS

- 1 Original bank statement for International Services Office (*Add \$4,500 USD per dependent*) *See page 5*
- 1 Letter of Support for International Services Office (*completed by sponsor/family member*)
- 1 Original bank statement for visa interview (*Add \$4,500 USD per dependent*) *See page 5*
- 1 Letter of Support for visa interview (*completed by sponsor/family member*)
- Passport biography page
- I-20 from CTC; then pay I-901 SEVIS fee of \$200.00 USD ([www.FMJfee.com](http://www.FMJfee.com))

### Transfer student visa holder (from a U.S. Institution)

- Transfer Form
- I-20 from previous institution(s)

### Upon Arrival at CTC

- I-94
- I-901 receipt
- Passport visa page

## APPLICATION DEADLINES

Due to the amount of time required for preparing and processing the immigration paperwork, CTC encourages all international applicants to apply at least one semester prior to their desired start date.

**CTC semesters generally start as follows:**

**Fall Semester - August • Spring Semester - January • Summer Semester - May**

## PROGRAM OF STUDY

Program Name	Degree Type	Campus (Key below)
Accounting	Associate of Applied Science Degree	APP, C, M, NM, P, W
Applied Technical Management	Associate of Applied Science Degree	M, NM, P
Automotive Technology	Associate of Applied Science Degree	APP, M
Clinical Laboratory Technology	Associate of Applied Science Degree	M
Computer Programming	Associate of Applied Science Degree	M
Design and Media Production Technology	Associate of Applied Science Degree	MV, NM
Drafting Technology	Associate of Applied Science Degree	C, M, NM
Electrical/Computer Engineering Technology	Associate of Applied Science Degree	NM
Environmental Technology	Associate of Applied Science Degree	NM
Health Care Management	Associate of Applied Science Degree	NM
Horticulture	Associate of Applied Science Degree	NM
Industrial Maintenance and Electrical Technology	Associate of Applied Science Degree	M, NM
CIST Cybersecurity	Associate of Applied Science Degree	M
Interdisciplinary Studies	Associate of Applied Science Degree	APP, C, M, NM, P, W
Interiors	Associate of Applied Science Degree	APP, MV, W
CIST Web Application Development	Associate of Applied Science Degree	M, NM
Marketing Management	Associate of Applied Science Degree	C, M, NM, P
Medical Assisting	Associate of Applied Science Degree	APP, NM
Networking Specialist	Associate of Applied Science Degree	M, NM
Occupational Therapy Assistant	Associate of Applied Science Degree	M
Paramedicine	Associate of Applied Science Degree	APP, M, NM
Physical Therapist Assistant	Associate of Applied Science Degree	NM
Radiologic Technology	Associate of Applied Science Degree	NM
Surgical Technology	Associate of Applied Science Degree	NM
Television Production Technology	Associate of Applied Science Degree	NV
Nursing-LPN to RN Bridg Option	Associate of Science Degree	P
Associate of Science in Nursing (Tradition)	Associate of Science Degree	P
Cosmetology	Diploma	APP, M, NM
Healthcare Assistant	Certificate	APP, C, M, NM, P
Healthcare Science	Certificate	APP, C, M, NM, P
Technical Specialist	Certificate	APP, C, M, MV, NM, P, W
Language Training ESL - Intensive English Program	Language Training - Certificate	M

**Campus Key:** A - Appalacian; C - Canton; M - Marietta; NM - North Metro; P - Paulding; A - Austell



## ADMISSION STEPS FOR INTERNATIONAL STUDENT

Submit a completed admission application and a nonrefundable \$25.00 application fee in U.S. currency by credit card, money order or check drawn on a U.S. bank payable to Chattahoochee Technical College by the appropriate admission deadline.

**High School Transcripts:** Submit official transcripts from your high school and all colleges attended by the application deadline. All transcripts must be received in envelopes sealed by the sending institution.

**College/University Transcripts:** Applicants with a college degree will send college transcripts from all colleges attended but are not required to submit a high school. All international transcripts must be evaluated by an approved evaluation service and sent directly to CTC.

### We recommend the following evaluation agencies:

#### Foreign Credential Evaluations, INC

1425 Market Boulevard, Suite 530, Box 305 (*Mailing Address only*)  
Roswell, GA 30076  
Telephone: 770.642.1108  
Fax: 770.641.8381  
Website: [www.fceatlanta.net](http://www.fceatlanta.net)  
Email: [carolyn\\_christie@fceatlanta.com](mailto:carolyn_christie@fceatlanta.com)

#### Lisano International (high school evaluations only)

1381 Lee Road 400  
Opelika, AL 36804  
Telephone: 334.745.0425  
Website: [www.lisano-intl.com](http://www.lisano-intl.com)  
Email: [lisanointl@aol.com](mailto:lisanointl@aol.com)

#### Josef Silny and Associates, Inc.

7101 SW 102 Avenue  
Miami, FL 33173  
Telephone: 305.273.1616  
Fax: 305.273.1338, Fax for translations 305.273.1984  
Website: [www.jsilny.com](http://www.jsilny.com)  
Email: [info@jsilny.com](mailto:info@jsilny.com)

- For high school transcripts or diplomas submit a document by document evaluation or General evaluation.
- Students with college credit or a degree from a college or university outside the United States must submit a course-by-course evaluation of the transcript.
- Documents not in English need to be translated.
- We will accept evaluations from NACES and AICE member agencies.

## DOCUMENTATION FOR I-20

### If you are applying for, or have F-1 student visa, supply the following documentation:

- Submit official scores from one of the following placement tests taken within the last 5 years SAT, ACT, ASSET, or Accuplacer.
- Submit original financial documentation as required by the U.S. government.
- The school estimates that it will cost \$20,427 USD to study at CTC for one academic year. One academic year equals 2 academic semesters or 8 months.
- The student or sponsor must provide a bank statement verifying that a minimum of \$20,427 USD is available to finance the first year of education. Bank contact information and telephone number printed clearly. Financial documentation must be dated within the last three months.

#### Estimated cost for one academic year

Tuition (12 semester hours)	\$8,544 USD
Fees (estimated cost)	\$676 USD
Books (estimated cost)	\$1,100 USD
Living Expenses (estimated cost)	\$10,107 USD
<b>TOTAL (estimated cost)</b>	<b>\$20,427 USD</b>

#### Estimated cost for one semester

Tuition (12 semester hours)	\$4,272 USD
Fees (estimated cost)	\$338 USD
Books (estimated cost)	\$550 USD
Living Expenses (estimated cost)	\$5,053.50 USD
<b>TOTAL (estimated cost)</b>	<b>\$10,213.50 USD</b>

## OBTAINING A STUDENT VISA

- Obtain Form I-20 and a letter of acceptance from Chattahoochee Tech.
- Pay SEVIS I-901 Fee. Currently the SEVIS fee to obtain an F, M, or J visa is \$200. Payment must be paid prior to the visa appointment with the U.S. Embassy. For payment options and further information, visit [www.FMJfee.com](http://www.FMJfee.com). Student is required to bring a copy of the SEVIS fee payment receipt (showing proof of payment) to the visa interview.
- Find the U.S. Embassy closest to your home at [www.usembassy.gov](http://www.usembassy.gov). Check the consular site to see if there are any special instructions for the consulate you will be visiting.
- Make an appointment with the embassy for the visa interview.

**Arrival Information:** At the port-of-entry to the U.S., the student will be interviewed again. The earliest date of entry into the U.S. allowed is 30 dates prior to the start date indicated on your Form I-20. The student will not be allowed entry into the U.S. beyond the start date. The student is required to make an appointment (telephone: 770-528-4528 or 770-528-5804) with Chattahoochee Technical College's International Services Office after arrival in Atlanta to complete U.S. Citizenship and Immigration Service requirements. An international student orientation will be provided before the term begins.



## INTERNATIONAL SERVICES

International Services is the resource center for international students to obtain information and student services concerning international admissions, visa advisement, immigration documents, orientation and international student programs.

### **All International admission documents should be sent to:**

**International Services**  
**Chattahoochee Technical College**  
980 South Cobb Drive Building G  
Marietta, GA 30060 USA

**Admission status of an applicant cannot be determined until:** International Services and Admissions Office have approved all documents for admission.

### **HOUSING INFORMATION FOR STUDENTS**

CTC does not maintain student housing. Below are resources to help you locate living quarters in Atlanta.

- [www.rent.com](http://www.rent.com)
- [www.zumper.com](http://www.zumper.com)
- [www.promove.com](http://www.promove.com)
- [www.apartment.com](http://www.apartment.com)
- [www.apartmentfinder.com](http://www.apartmentfinder.com)
- Comfort Homestay: [www.comforthomestayservice.com](http://www.comforthomestayservice.com) • [byronharvey@gmail.com](mailto:byronharvey@gmail.com) • (678) 994-7112
- Mark's Homestay: [www.markshomestay.com](http://www.markshomestay.com) • (404) 822-0071