

Military Exemption Form

If a change in classification is approved, it will affect future terms only. Approval of the exemption is not an indication of financial aid eligibility. After your form is reviewed, you will be notified of the result via your CTC student email account.

Chattahoochee Technical College offers out of state tuition exemptions to the following eligible students:

1. Active duty members of a uniformed military service of the United States.*
2. Veterans of a uniformed military service of the United States who have been separated from such service for less than 36 months.*

**This waiver is also available to spouses and dependent children of members of these classes.*

Option 1: Active duty U.S. military personnel

Required Documentation

- Photocopy of most recent military orders
- Proof of dependency required **only** for dependents or spouses of military members.
Acceptable forms of proof are:
 - * A photocopy of a federal tax form showing dependency upon the military member
 - * A photocopy of a marriage license

Option 2: Veterans separated from service

Required Documentation

- Photocopy of DD Form 214
- Written statement of intent to establish domicile in Georgia
- Proof of dependency required **only** for dependents or spouses of military members.
Acceptable forms of proof are:
 - * A photocopy of a federal tax form showing dependency upon the military member
 - * A photocopy of a marriage license

Instructions

Step 1: Fill in your information in the section below and sign and date the form.

Step 2: Attach copies of the required documentation based on the above option that applies to you.

Step 3: Submit to a Student Affairs/Admissions Office or by email to Nate.Beardsley@ChattahoocheeTech.edu by 6 pm on the final date of the Drop/Add Period for the term desired.

Step 4: During the next 12 months, complete a Residency Petition to change to full in-state classification.

Student Information

Name: _____ Student ID: _____

Term/Year seeking military exemption: Spring _____ Summer _____ Fall _____

Signature: _____ Date: _____

Office use only: Approved Denied Reason: _____

Date status emailed to student: _____ Signature: _____