



## Medical Assisting Diploma Option Fall 2013

### Program Location

### College Admission

Students seeking admission to the Medical Assisting Program must be fully admitted to the college by Spring Semester 2013 and enroll in the college's *Healthcare Assistant Certificate* to take pre-admission courses. Students must also have all transfer credit entered into CTC's Banner System by **Thursday, May 23, 2013**. Admission into the program is competitive and based on the following admission criteria and deadlines.

### Pre-admission General Education Courses

The overall GPA of the *five* (5) pre-admission courses listed below must be **3.0 or higher**. Courses must be completed or transferred into CTC's Banner system by **Thursday, May 23, 2013** to be considered for admission into the program. Students may only take a class twice. The higher of the two grades earned will be used to compute the competitive GPA.

Course	Course Title	Credit	Grade
ENGL 1010	Fundamentals of English I	3	
ALHS 1011	Anatomy and Physiology	5	
ALHS 1090	Medical Terminology	2	
ALHS 1040	Introduction to Health Care	3	
COMP 1000	Introduction to Computers	3	

### Additional Coursework

Complete the following classes or have transfer credit entered into CTC's Banner system by **Thursday, August 15, 2013** with a **C or higher**:

Course	Course Title	Credit	Grade
MATH 1012	Foundations of Mathematics	3	
PSYC 1010	Basic Psychology	3	
BUSN 1440	Document Production	4	

## **HOBET**

Take the Health Occupations Basic Entrance Test (HOBET) Version 5.0 by **Thursday, May 23, 2013**. Students must achieve a total composite score of **52 or higher** in order to be considered for the program. A HOBET score is valid for five years and CTC will use the highest score.

A student may take the HOBET **two (2) times in a calendar year** and **must wait a minimum of 30 calendar days** in between attempts. If a student has more than one recent HOBET score the college will consider the higher score for admission into the program.

The HOBET is a standardized test that measures the student's ability in math, reading, grammar and science. A study guide and practice test can be purchased at [www.atialliedhealth.com](http://www.atialliedhealth.com).

The HOBET is available through the Chattahoochee Technical College's Continuing Education Department. To register for the test, please visit the TEAS/HOBET page on the CTC website: <http://ctcwww.chattahoocheetech.edu/business-industry/teas-hobet-testing/>.

## **Application Session**

To apply to the program you **must attend** an Application Session during Spring Semester 2013 to complete a program application. The sessions will be held at the Appalachian Campus. Dates, times and room locations for the Application Sessions will be posted on the Medical Assisting webpage.

## **Final Class Selection**

In the event that there are more qualified applicants than the cohort can accommodate, the students' results on the HOBET will be used to select students for admission into the program.

*Completion of the application process and prerequisite courses does not guarantee a student a space in the Medical Assisting program. Admission is competitive and is based on the student's results of each component of the selection criteria.*

## **Academic Advisement:**

Students should email a Health Sciences Advisor with questions about admission criteria or to schedule an advisement appointment:

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