



## Health Care Assistant Medical Billing and Coding Specialization

### Program Location:

North Metro Campus - Fall Semester start

Evening classes (Face to Face and Hybrid format)

### College Admission:

Students seeking admission to the Medical Coding Specialization of the Health Care Assistant Certificate must be fully admitted to the college and enrolled in the college's *Health Care Assistant Certificate* to take designated courses. Once all courses are completed, students will be able to petition for graduation to receive a Health Care Assistant Certificate.

Students should complete the required pre-requisite courses with a grade of "C" or better:

Course	Course Title	Credit Hours	Grade
ENGL 1010	Fundamentals of English I	3	
ALHS 1090	Medical Terminology	2	
ALHS 1011	Anatomy and Physiology	5	
COMP 1000	Introduction to Microcomputers	3	
MATH 1012	Foundations of Mathematics	3	
PSYC 1010	Basic Psychology	3	

Students should complete the required Occupational Courses with a grade of "C" or better:

Course	Course Title	Credit Hours	Semester Offered	Grade
MAST 1120	<b>Human Pathological Conditions in the Medical Office</b> *Pre requisites: ALHS 1011, ALHS 1090, ENGL 1010	3	Fall Spring Summer	
MAST 2110	<b>Medical Billing Coding and Insurance</b> *Pre requisites: ALHS 1011, ALHS 1090, ENGL 1010	3	Fall Spring Summer	
MAST 1510	<b>Medical Billing and Coding I</b> *Pre requisites: ALHS 1011, ALHS 1090, ENGL 1010 *Co requisite MAST 1530	2	Fall	
MAST 1520	<b>Medical Billing and Coding II</b> *Pre requisite: MAST 1510, MAST 1530	3	Spring	
MAST 1530	<b>Medical Procedural Coding</b> *Pre requisites: ALHS 1011, ALHS 1090, ENGL 1010 *Co requisite MAST 1510	2	Fall	

Students meeting the compass score requirements for college level course are permitted to enroll in ENGL 1101, PSYC 1101 and/or MATH 111 while in the Healthcare Assistant Certificate Program.

Upon completion of the Medical Billing and Coding courses, and self-exam preparation review, students will be prepared to sit for the American Academy of Professional Coder's Certified Professional Coder exam (CPC). ([www.aapc.com](http://www.aapc.com))

**Academic Advisement:**

Students should email a Health Sciences Advisor with questions about admission criteria or to schedule an advisement appointment:

**Kayla White –**

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**Marietta and North Metro Campuses**

**Christine Canyon –**

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