



School of Nursing

NURSE AIDE ACCELERATED
HOPE CAREER GRANT ELIGIBLE

INFORMATION BOOK

Subject to Change

Appalachian (Jasper) Campus
Marietta Campus

Note: No Virtual Application Sessions Required

Questions?

Please reach out to your Advisor at: <https://www.chattahoocheetech.edu/academic-advisors/>

PROGRAM: NAA1

Nurse Aide Accelerated Certificate (NAA1) Technical Certificate of Credit

Campus Locations: Marietta Campus (Marietta, GA) & Appalachian Campus (Jasper, GA)

Semester Entries:

Every Semester

Program Purpose: The Nursing Assistant program is designed to prepare students to test for the Nurse Aide Accelerated certification. The program prepares graduates to give competent nursing assistant care. This is accomplished through the Nurse Aide Accelerated course including clinical days. This provides the student the knowledge and skills to assist the student to give competent care. Program graduates receive a nurse aide accelerated certificate and have the qualifications of an entry-level nursing assistant. Students are required to complete a satisfactory criminal background check as well as a drug screen to be placed in a clinical health care facility to complete the clinical rotations of their educational training.

Program Length and Completion: The NA program is designed for on-time program completion in one (1) to two(2) semesters. ALHS 1090 course must be completed with a grade “C” or higher or have a transfer credit prior to registering for NAST 2100. If taking both ALHS 1090 and NAST 2100 at the same time, you must register for ALHS 1090 before NAST 2100.

Admission Requirements: Students seeking admission to the Nursing Assistant Certificate must be fully admitted to the college and enrolled in the College’s Nurse Aide Accelerated (NAA1) program.

Required Identifications: Candidates are required to bring two (2) forms of official signature-bearing identification to the test site, one of which must be a photo identification, and **one of which must be a U.S. Government-issued Social Security Card** (no letters from the Social Security Office will be accepted). Nurse Aide Accelerated applicants who are in the armed services may use their current U.S. Military I.D. in place of a Social Security (SS) card. The test taker’s SS number must be on the I.D. if used. Sponsor or Dependent Military I.D.s are NOT accepted in place of SS Card, but can be used as a second I.D. (one with photo) when presented with a valid SS card. All identification must be current (not expired) and no birth certificates will be accepted. If a candidate fails to present proper identification, he or she may not test. Photocopies of identification will NOT be accepted. Examples of proper photo identification include:

- U.S. Government Issued driver’s license
- State-issued identification card
- Passport
- Alien registration card
- Georgia- Issued Voter ID Card
- Georgia Temporary Driver’s License
- Signed Photo High School I.D. (for high school students) Signed Photo University I.D. (for university students)
- U.S. issued Photo Bearing Signed Military I.D.
- Certificate of Naturalization

The name on your identification must be the same as the name you used on the application to register for the examination. If you do not have proper identification, you will not be allowed to take the test and your examination fee will not be refunded.



Background Checks & Drug Screen: Students are required to successfully complete a background and drug screen.

Immunizations: The program does not require vaccination for program admission; however, each clinical/practicum site reserves the right to deny a student entry based on their own policies and procedures. Clinical/practicum sites mandate vaccinations against specific diseases such as COVID-19, influenza and/or testing for specific diseases such as tuberculosis. Students are required to follow the medical clearance policies designated by their assigned clinical and/or practicum sites. If a student is denied entry to a required clinical/practicum site based on lack of vaccinations or testing, the student will not be able to complete the clinical/practicum course. As a result, successful completion of the program may not be possible.

CPR Requirements: The student must hold a current **American Heart BLS** Healthcare Provider CPR upon entry into and throughout the program.

Program Exams: Standardized achievement tests as well as comprehensive final exams are given in each PNSG course throughout the program. All students are required to participate in the standardized evaluation process. Failure to participate will result in failure of the course.

Program Policies & Procedures: Students will be provided a copy of the required skills checklist.

** Each program has requirements for passing the classroom and clinical portions. Once you successfully pass the program course, you will then need to pass the Written/Oral and Skills State Competency Examination with state test vendor within one year (3 attempts) of completing the program that certifies you as a nurse aide in the state. At that time, your name will be listed on the Georgia Nurse Aide Registry within 10 business days.*



Student Advisement Sheet/Program of Study

Program: Nurse Aide Accelerated – Technical College Certificate (TCC)- NAA1

Campus Locations: Marietta or Appalachian (Jasper)

Student Name: _____

Student ID: _____

Course #	Prerequisites	Course Description	Sem Seq	# Weeks Course Taught Over	Grade	Cred Hr	Total Contact Hours
PROGRAM ADMISSION							
General Admission Requirements		Students seeking admission to the Nursing Aide Accelerated Certificate must be fully admitted to the college and enrolled in the College's Nurse Aide Accelerated (NAA1) program.					
Required Identifications		<p>Candidates are required to bring two (2) forms of official signature-bearing identification to the test site, one of which must be a photo identification, and <u>one of which must be a U.S. Government-issued Social Security Card</u> (no letters from the Social Security Office will be accepted). Nurse Aide Accelerated applicants who are in the armed services may use their current U.S. Military I.D. in place of a Social Security (SS) card. The test taker's SS number must be on the I.D. if used. Sponsor or Dependent Military I.D.s are NOT accepted in place of SS Card, but can be used as a second I.D. (one with photo) when presented with a valid SS card. All identification must be current (not expired) and no birth certificates will be accepted. If a candidate fails to present proper identification, he or she may not test. Photocopies of identification will NOT be accepted.</p> <p>Examples of proper photo identification include:</p> <ul style="list-style-type: none"> • U.S. Government Issued driver's license • State-issued identification card • Passport • Alien registration card • Georgia- Issued Voter ID Card • Georgia Temporary Driver's License • Signed Photo High School I.D. (for high school students) Signed Photo University I.D. (for university students) • U.S. issued Photo Bearing Signed Military I.D. • Certificate of Naturalization <p>The name on your identification must be the same as the name used on the application to register for the examination. If you do not have identification, you will not be allowed to take the test and your examination fee will not be refunded.</p>					
Background Check & Drug Screen		Students are required to successfully complete a background and drug screen. This must be completed within the first 2 weeks of the program start.					
Immunizations		Immunizations (see Clinical Requirement Checklist)					
CPR Requirements		The student must hold a current American Heart BLS Healthcare Provider CPR upon entry into and throughout the program.					
Required Semester							
ALHS 1090		Medical Terminology	1	16		2	2
NAST 2100	Pre/Co: ALHS 1090	Nurse Aide Accelerated	2	16		7	7
Total Credit Hours						9	
Request for Graduation (Nurse Aide Accelerated TCC)							
						Total Contact Hours: 9	
Total Credits Needed to Graduate = 9							

Clinical Requirements Checklist
STUDENT NAME:
Date:

Prior to beginning a clinical rotation for any semester that includes clinical courses, the student must demonstrate compliance with the following immunizations and other requirements listed below on this document.

<input type="checkbox"/>	MMR (Measles, Mumps, Rubella):	<ul style="list-style-type: none"> If born after 1957, a positive titer OR evidence of two (2) MMR immunizations are required. If born before 1957, a positive titer OR one the first MMR immunization is required.
<input type="checkbox"/>	Varicella (Chickenpox):	<ul style="list-style-type: none"> Written documentation for vaccination of two (2) doses of varicella vaccine, OR A positive varicella titer (varicella IgG).
<input type="checkbox"/>	Hepatitis B:	<ul style="list-style-type: none"> Hepatitis Titer documentation confirming either the HepB-2 vaccines OR HepB-3 vaccines series OR Documentation that you have initiated the vaccine process
<input type="checkbox"/>	Tdap (tetanus, diphtheria, pertussis)	<ul style="list-style-type: none"> Vaccination within the last 10 years.
<input type="checkbox"/>	PPD (TB):	<ul style="list-style-type: none"> Students must show evidence of the following: QuantiFERON Gold blood test within the last 3 months. The QuantiFERON MUST be renewed annually. Example; If QuantiFERON was received on August 1st, it must be renewed by August 1st. If there is a history of positive TB testing, latent TB infection, or BCG vaccine, the student must have had a CXR within the last year. If a chest x-ray is required, you will also need written clearance from the healthcare provider before you can start clinical.
<input type="checkbox"/>	COVID:	<ul style="list-style-type: none"> 2 Doses (Pfizer OR Moderna) OR 1 Dose (Johnson & Johnson)
<input type="checkbox"/>	Influenza vaccine:	<ul style="list-style-type: none"> Required annually at the beginning of the flu season August 1- September 30. The documentation must include your name, date of administration, lot#, site of injection, expiration date of vaccine, and signature/title of person administering the vaccine.
<input type="checkbox"/>	Current BLS (Basic Life Support)/Health Care Provider Card:	<ul style="list-style-type: none"> The BLS/Health Care Provider course that consists of a 1-and 2-man rescue for adult, child, infant, and use of AED (Automated External Defibrillator). <u>Only the American Heart Association (AHA) Health Care Provider CPR Card is accepted.</u>
<input type="checkbox"/>	Drug/Background Check:	<ul style="list-style-type: none"> Required upon admission to Nursing program. Students will receive an email from Advantage Students. Approximate cost \$100 – more expensive if out-of-state.
<input type="checkbox"/>	Personal Health Insurance	
<input type="checkbox"/>	Pregnancy Statement, if applicable	
	By signing below, student acknowledges agreement with the Clinical Requirements Policy.	

Essential Function Requirements for Nursing

Nursing students must be able to meet all established academic and clinical requirements to complete the ASN program. In order to practice nursing effectively, there are some essential functions required to do so. If a student has a disability that limits the ability to meet these requirements, the ASN program complies with the Americans with Disabilities Act (ADA, 1990). In compliance with the ADA, no qualified individual with a disability shall, based on that disability, be excluded from participation in the program. Chattahoochee Technical College will provide reasonable accommodations to a qualified individual with a disability.

The areas below include examples of the abilities and skills necessary to provide safe, competent patient care. If a student believes he/she cannot meet one or more standards without accommodation or modifications, the student may request appropriate assistance and guidance. The Disabilities Support Service department will determine, individually, whether or not the necessary accommodations or modifications can be reasonably offered. The essential functions required for nursing are as follows:

Core Performance Standards for Admission & Progression

Standard	Abilities/Skills	Examples of necessary activities (not all-inclusive)
Critical thinking	Critical thinking ability sufficient for clinical judgment	<ul style="list-style-type: none"> • Identify cause/effect relationships in clinical situations • Analyze and use assessment findings to implement care, develop a nursing care plan, evaluate the plan of care and revise as appropriate • Use relevant data to support the decision-making process • Identify priorities of care based on analysis of data • Manage multiple priorities in stressful situations • Make valid, rational decisions using logic, creativity, and sound judgment • Demonstrate mathematical competence in understanding and performing calculations for computing medication dosages and IV solution rates
Interpersonal	Interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds.	<ul style="list-style-type: none"> • Establish rapport with patients, families, and colleagues • Respect cultural diversity and the rights of others • Respond professionally and in a therapeutic manner to a variety of patient expressions and behaviors

Standard	Abilities/Skills	Examples of necessary activities (not all-inclusive)
Communication	Communication abilities sufficient for verbal and written interaction with others.	<ul style="list-style-type: none"> • Communicate therapeutically with patient/clients, families, and groups in a variety of settings • Explain treatment procedures • Provide health teaching to patients, families, and/or groups based on assessed needs, available resources, age, lifestyle and cultural considerations • Document patient/client data and nursing care completely and accurately using correct medical • Terminology • Interpret nonverbal cues, patient behaviors and patient responses accurately
Mobility	Physical abilities sufficient for movement from room to room and in small spaces.	<ul style="list-style-type: none"> • Lift a minimum of 25 lbs. • Lift, move, position, and transfer patients in and out of bed, wheelchair and stretcher without causing harm, undue pain, or discomfort to the patient or self • Move easily around patient rooms, workspaces and treatment areas • Stand, walk and function effectively for the duration of clinical (8-12 hours) • Stoop, bend, squat, reach overhead as required to safely reach equipment • Provide nursing care in emergent and non-emergent situations • Assist with transfer and ambulation of patients safely • Perform CPR (cardiopulmonary resuscitation)
Motor skills	Gross and fine motor abilities sufficient for providing safe, effective nursing care.	<ul style="list-style-type: none"> • Manipulate instruments, supplies, and equipment with speed, dexterity, precision, and adequate eye- hand coordination • Perform electronic keyboarding/documentation and/or extensive writing with a pen and/or pencil • Perform physical activities necessary to do basic fundamental nursing skills, i.e., sterile gloving, blood draws, IV insertions, administering oral and parenteral medications
Hearing	Auditory ability sufficient for accurately monitoring and assessing health needs.	<ul style="list-style-type: none"> • Perceive and understand verbal communication from patients and members of the health care team • Hear and distinguish changes in tone and pitch when auscultating patients' respiratory and cardiac systems and abdominal sounds when using a stethoscope or modified stethoscope • Hear monitor and pump alarms, emergency signals, ringing phones, telephone interactions and cries for help

Standard	Abilities/Skills	Examples of necessary activities (not all-inclusive)
Visual	Visual ability sufficient for observation and assessment necessary in nursing care.	<ul style="list-style-type: none"> • Read calibrations on syringes, measuring cups, thermometers and gauges accurately • Accurately identify, prepare, and administer medications • Recognize subtle physical changes and observe patient responses, i.e., level of consciousness and respiratory patterns • Recognize changes in skin color and size • Identify hazards in patient environment
Tactile	Tactile ability sufficient for physical assessment	<ul style="list-style-type: none"> • Correctly perform palpation, functions of physical examination and those related to therapeutic interventions (such as insertion of a catheter) • Palpate for pulses, skin temperature, texture, hardness or softness and landmarks • Correctly perform skills that require tactile sensation
Emotional	Emotional stability sufficient to tolerate rapidly changing conditions and environmental stress.	<ul style="list-style-type: none"> • Establish therapeutic interpersonal boundaries • Provide patients with emotional support • Adapt to changing conditions in the work environment and display flexibility • Function in an environment of uncertainties and stressful situations • Maintain professional conduct and standards without displaying hostility, agitation, rudeness or belligerence • Perform multiple tasks concurrently • Demonstrate professional attitudes such as, empathy, integrity and confidentiality



Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Chattahoochee Technical College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Chattahoochee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org)

Equal opportunity and decisions based on merit are fundamental values of the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination, harassment, or retaliation under, any TCSG program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law.

Chattahoochee Technical College is an equal opportunity employer. All employment processes and decisions, including but not limited to hiring, promotion, and tenure shall be free of ideological tests, affirmations, and oaths, including diversity statements. The basis and determining factor for such decisions should be that the individual possesses the requisite knowledge, skills, and abilities associated with the role, and is believed to have the ability to successfully perform the essential functions, responsibilities, and duties associated with the position for which the person is being considered. At the core of any such decision is ensuring the institution's ability to achieve its mission and strategic priorities in support of student success.

Chattahoochee Technical College Title IX Coordinator: Shanequa D. Warrington 980 South Cobb Drive, Building C 1103A, Marietta, GA 30060, Phone: 770-975-4023, or Email: SdWarrington@ChattahoocheeTech.edu. Chattahoochee Technical College Section 504/ADA Coordinator: Caitlin Barton, 5198 Ross Road, Building A 132N, Acworth, GA 30102, Phone: 770-975-4099, or Email: Caitlin.Barton@ChattahoocheeTech.edu. Chattahoochee Technical College Section 508/ADA Coordinator: Stephanie Meyer, 980 South Cobb Drive, Building A 2114, Marietta, GA 30060, Phone: 770-528-3761, or Email: Stephanie.Meyer@ChattahoocheeTech.edu

A Unit of the Technical College System of Georgia.