

Health Sciences Program Admissions Guide

Physical Therapist Assistant Program

Program: Physical Therapist Assistant (PTA)

Credential(s) Awarded: [Physical Therapist Assistant Associate of Applied Science Degree](#)

Program Webpage: <https://www.chattahoocheetech.edu/health-sciences/physical-therapist-assistant.html>

Program Location: North Metro Campus

Admissions Format: Competitive Admissions. Applicants are ranked according to total admission points, and the applicants with the highest total points are offered available seats. Admission decisions are sent via Chatt Tech student email, typically in June each year.

Course Enrollment and Schedule: Closed enrollment, fixed sequence. Only students accepted to the PTA Program can enroll in PHTA courses. PHTA courses are taken in a fixed, pre-determined sequence each term. Schedule is full-time, Monday – Friday. Classes primarily in person with some hybrid/online portions.

Program Length: Program is designed to be completed in a total of 6 semesters, including pre-requisites and occupational coursework.

Pre-requisites Courses: Recommended 2 semesters, 23 credits. Program prerequisite courses can be completed at any campus and in any order that follows college prerequisite requirements.

Occupational Coursework: Required 4 semesters, 51 credits. Occupational courses are completed in a fixed, pre-determined sequence.

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Steps to Apply to Physical Therapist Assistant Program

Step 1: Apply to Chattahoochee Tech and be accepted.

Go to the [College Admissions webpage](#) to apply.

Student 900# and email address is required to apply to Health Sciences programs (Step 2).

Step 2: Apply to the specific Health Sciences Program.

Go to the [Physical Therapist Assistant Program webpage](#).

Watch the Required Program Information Video before applying.

Application Open: April 01

Application Close: Last day of Spring Semester (A/C Terms) as listed on the [college calendar](#).

Step 3: Meet all admissions criteria by the published deadlines.

Strongly recommended to collaborate with an [Academic Advisor](#).

See [Admissions Points Checklist](#) for summary. See this document for details.

Must be age 18 years or older at time of program admission.

It is the student's responsibility to ensure their record is complete and accurate.

Prerequisite coursework grades are reported in DegreeWorks/Banner.

ATI TEAS Scores are reported directly by ATI.

Carefully follow instructions to submit optional items.

For assistance email HealthSciences Admission at HealthSciences.Admission@chattahoocheetech.edu

Spring Semester Deadline Items

Deadline for these items is the last day of Spring Semester (A/C Terms) as listed on the [college calendar](#). Points are awarded using the criteria described for each item. Grade of C or higher is required for all courses. Courses taken during Spring Semester will meet this deadline.

Required Prerequisite Coursework – Spring Deadline

#	Course Requirement	Points
1	Area I: Language Arts/Communication Minimum ENGL 1101*. If ENGL 1101 AND one or more of the listed courses is completed, the highest grade across all attempts will be used to award points.	ENGL 1101, ENGL 1102, ENGL 2110, ENGL 2130, ENGL 2310 A = 40 points, B = 35 points, C = 30 points
2	Area II: Social/Behavioral Sciences Minimum PSYC 1101*. If PSYC 1101 AND one or more of the listed courses is completed, the highest grade across all attempts will be used to award points.	PSYC 1101, PSYC 2103 A = 40 points, B = 35 points, C = 30 points
3	Area III: Natural Sciences/Mathematics Minimum MATH 1111*. If MATH 1111 AND one or more of the listed courses is completed, the highest grade across all attempts will be used to award points.	MATH 1111, MATH 1112, MATH 1131, MATH 1132 A = 40 points, B = 35 points, C = 30 points
4	BIOL 2113 Anatomy and Physiology I	A = 40 points, B = 35 points, C = 30 points
5	BIOL 2113L Anatomy and Physiology I Lab	A = 30 points, B = 25 points, C = 20 points
6	BIOL 2114 Anatomy and Physiology II	A = 40 points, B = 35 points, C = 30 points
7	BIOL 2114L Anatomy and Physiology II Lab	A = 30 points, B = 25 points, C = 20 points

***Important Note:** Health Sciences Admissions criteria considers multiple courses in Areas I, II, and III to award admission points, but you must have passing credit for courses ENGL 1101, PSYC 1101, and MATH 1111 to meet the requirements for this degree. If necessary, contact the [Records Office](#) to review your record.

Spring Transfer Credit

If coursework is completed at another institution during Spring Semester, please transfer the credit promptly to avoid errors with your application. If you experience a delay, email HealthSciences Admission HealthSciences.Admission@chattahoocheetech.edu to assist with your application.

Prerequisite High School Transfer Credit

High School Transfer credit is considered to meet ENGL 1101, MATH 1111, and PSYC 1101 courses only. Letter grade and points are awarded on the following criteria:

Highschool Credit	Scale
Advanced Placement (AP)	Minimum score is 3. 3 = C, 4 = B, 5 = A.
International Baccalaureate (IB)	Minimum score is 4. 4 or 5 = C, 6 = B, 7 = A
College Level Examination Program (CLEP)	Minimum score is 50. All scores 50 and above = C.

Required ATI TEAS Standardized Test – Spring Deadline

Item	Points
ATI TEAS Version 7	• Must be taken in person at a Chatt Tech college campus • Minimum required score = 70.00 • Points awarded equal 50% of composite score, maximum 50.00 points.

ATI TEAS test must be taken in person at a Chattahoochee Technical College campus. A student may take the ATI TEAS two (2) times in a calendar year and must wait a minimum of 30 calendar days in between attempts. The ATI TEAS score is valid for five years.

The ATI TEAS is a standardized test that measures the student's ability in math, reading, grammar and science. A study guide and practice test can be purchased at ATI. The ATI TEAS is available through the [Chattahoochee Technical College's Testing Center](#).

Deadline to take the ATI TEAS is the last day of Spring Semester (A/C Terms) as listed on the [college calendar](#).

Note: after you complete the ATI TEAS on a Chattahoochee Technical College campus, scores will automatically be reported. You do not need to submit scores with your application.

Optional Coursework – Spring Deadline

Optional coursework is not required but can earn additional points towards application. Students may earn up to 20 additional points for completion of one of the following courses. If more than one course is completed, then only the course with the highest grade will earn points.

#	Course	Points
1	ALHS 1090 Medical Terminology for Allied Health Sciences -OR- COMM 1100 Human Communication -OR- SPCH 1101 Public Speaking	A = 20 points, B = 15 points, C = 10 points

Deadline to submit Optional Items is the last day of Spring Semester (A/C Terms) as listed on the [college calendar](#).

Optional Observation Hours – Spring Deadline

Observation hours are not required but can earn additional points towards application. Students may earn 10 optional points by completing observation hours by the deadline. See Instructions for Observation Hours in this document for instructions. Incomplete hours or documentation submitted after the deadline will not earn points.

All documentation must be submitted using the link on the program webpage, “Physical Therapist Assistant Optional Observation Hours Submission”. Documents are uploaded via the college’s Etrieve Platform. Carefully follow the instructions provided on the form.

Please note: paper or emailed documentation will no longer be accepted. All documentation must be submitted electronically using the link provided on the program webpage. The only exception is documentation previously submitted during the 2026 application cycle and already on file with Health Sciences Admission.

Observation hours submitted with the 2026 application cycle and currently on file with Health Sciences Admissions will be accepted. Observation hours submitted for the 2025 application cycle or earlier will not be accepted.

Deadline to submit Optional Items is the last day of Spring Semester (A/C Terms) as listed on the [college calendar](#).

Competitive Admissions Tie Breaker

In the event of a tie in total admissions points, the following criteria will be used in order to determined admission.

1. Highest GPA for courses BIOL2113; BIOL2113L; BIOL2114; BIOL2114L
2. If a tie remains, highest GPA for all pre-requisite courses
3. If a tie remains, highest score on ATI TEAS
4. If a tie remains, completion of Optional Observation Hours

Summer Semester Deadline Items

Deadline for these items is the last day of Summer Semester as listed on the [college calendar](#). These items must be completed, but are not used to calculate admissions points. Students may apply to the program pending completion of items by the end of Summer Semester. Courses taken during Summer Semester will meet this deadline.

Required Coursework – Summer Deadline

#	Course	Points
1	Humanities Elective (3 credits) See College Catalog or an Academic Advisor for course selection.	Met/Not Met; no points, grade of C or higher
2	General Education Elective (3 credits) See College Catalog or an Academic Advisor for course selection.	Met/Not Met; no points, grade of C or higher

Summer Transfer Credit: if coursework is completed at another institution during Summer Semester, please transfer the credit promptly to avoid errors with your application. If you experience a delay, email HealthSciences Admission HealthSciences.Admission@chattahoocheetech.edu to assist with your application.

Admissions Points Checklist – PTA Program

Spring Semester Deadline Items		
Item	Available Points	My Points
Submit Program Application. Application Open: April 01 Application Close: Last day Spring Semester on the college calendar	Required, no points	Met / Not Met
Watch Required Program Information Video	Required, no points	Met / Not Met
Minimum GPA of 2.0 for all Spring Semester Deadline courses	Required, no points	Met / Not Met
ATI TEAS, taken on campus at Chatt Tech. Minimum score = 70.00	50% of composite score, Max 50.00 points	/50
Area I: Minimum ENGL 1101	Max 40 points	/40
Area II: Minimum PSYC 1101	Max 40 points	/40
Area III: Minimum MATH 1111	Max 40 points	/40
BIOL 2113	Max 40 points	/40
BIOL 2113L	Max 30 points	/30
BIOL 2114	Max 40 points	/40
BIOL 2114L	Max 30 points	/30
Optional Coursework: ALHS 1090 or COMM 1100 or SPCH 1101	Optional: Max 20 points	/20
Optional Observation Hours	Optional: Max 20 points	/20
Summer Semester Deadline Items		
Item	Available Points	My Points
Humanities Elective	Required, no points	Met / Not Met
General Education Elective	Required, no points	Met / Not Met
	Total Possible Points: 350	/350

Course Information – Physical Therapist Assistant Program

Recommended Prerequisite Course Sequence

The program does accept transfer credit for prerequisite courses taken at other institutions. See [Transfer Credit](#) webpage.

Semester 1	Semester 2
ENGL 1101 (3 credits)	BIOL 2114 (3 credits)
BIOL 2113 (3 credits)	BIOL 2114L (1 credit)
BIOL 2113L (1 credit)	PSYC 1101 (3 credits)
ALHS 1090 (2 credits)	MATH 1111 (3 credits)
Humanities Elective (3 credits)	General Education Elective (3 credits)
Total: 12 credits	Total: 13 credits

Required Occupational Course Sequence

Occupational coursework must be taken in the required, predetermined sequence. The program does NOT accept transfer credit for occupational course taken at other institutions. See College Catalog for course descriptions.

Semester 1 (Fall)	Semester 2 (Spring)
PHTA 1110	PHTA 2110
PHTA 1120	PHTA 2120
PHTA 1130	PHTA 2130
PHTA 1140	PHTA 2140
Total: 12 credits	Total: 15 credits
Semester 3 (Summer)	Semester 4 (Fall)
PHTA 2150	PHTA 2180
PHTA 2160	PHTA 2190
PHTA 2170	PHTA 2200
Total: 12 credits	Total: 12 credits

Total Degree Credit Hours: 74

Rev: 07/20/2026

Instructions for Optional Observation Hours

Applicants to the PTA Program may earn 20 points for completion of at least 12 total hours of observation. The intention of these observation hours is to increase candidate's knowledge of the profession and the patients we serve.

Observation hours must be spent directly observing Physical Therapy services provided by a licensed Physical Therapist or Physical Therapist Assistant in the appropriate setting.

Experience as a Physical Therapy Aide or Technician will be accepted, provided it meets the above criteria. The following will not be accepted:

- Observing any other type of healthcare professional (ex; chiropractor, physician, etc)
- Job experience or observation in personal training or athletic training
- Participation in events such as fundraising, runs/walks, or other charity activities

To earn points, the 12 total observation hours must include 6 hours of observation in an Inpatient setting, and 6 hours in an Outpatient setting. See below for qualifying facilities.

Partially completed hours or hours in only one setting will not earn points. Document hours for each setting using the corresponding forms at the end of this document. Each form must be signed by the supervising therapist in that setting.

Explanation of Settings

An Inpatient setting is one where the patient temporarily or permanently resides, and Outpatient is where they visit only for therapy/services. It is the applicant's responsibility to identify and contact the facilities, arrange observation experiences, and meet the facilities' requirements for observers. Qualifying facilities for each setting:

<u>Inpatient Setting</u> Use the "Inpatient Observation" Form	<u>Outpatient Setting</u> Use the "Outpatient Observation" Form
Hospital	Orthopedic or Sports Medicine
Skilled Nursing Facility or Sub-acute Rehab	Neurologic or Balance Rehabilitation
Inpatient Rehab Unit (IRU)	Hospital-based Outpatient
Long Term Acute Care (LTAC)	Private Practice

The PTA Program cannot provide contacts or suggested locations. We recommend you search for the above healthcare facilities in your area, then contact them through the information they provide (usually on their website). We recommend you contact the Rehabilitation or Physical Therapy department directly if possible, and emphasize you are an *observer* (not volunteer).

Instructions to Submit Observation Hours

Document completed hours using both the corresponding forms by observing at least 6 hours in each setting. The information provided by the supervising therapist must be complete and legible. Program faculty may contact the facility and/or supervising therapist to verify completion of observation hours.

All documentation must be submitted using the link on the program webpage, “PTA Optional Observation Hours Submission”. Documents are uploaded via the college’s Etrieve Platform. Carefully follow the instructions provided on the form.

Please note: paper or emailed documentation will no longer be accepted. All documentation must be submitted electronically using the link provided on the program webpage. The only exception is documentation previously submitted during the previous application cycle and already on file with Health Sciences Admission.

If observation hours in a setting take place over more than one date, one form can be utilized if the supervising therapist is the same. If the supervising therapist is different, fill out an additional form for that setting.

Inpatient Observation Hours Documentation Form

The student observer should complete this section.

Name of Applicant:

Student ID (900#):

Name of Facility:

Facility Address:

Type of Experience (circle one): Aide or Technician | Observer | Volunteer

Total Hours Observed in the Inpatient Setting:

Type of Inpatient Facility (circle one):

Hospital	Skilled Nursing Facility or Sub-acute Rehab	Long Term Acute Care (LTAC)
Inpatient Rehab Unit (IRU)	Other (specify):	

**The supervising clinician must complete all of the section below.
The form must be signed. Incomplete or illegible forms will not be accepted.**

Name of Supervising Clinician (Print):

Job Title of Supervising Clinician:

Contact Information of Supervising Clinician (Email and/or Phone):

Signature of Supervising Clinician:

Date:

Thank you for assisting our candidates with their admissions process!

Contact PTA Program Director with any questions:
Suzanne Hawson, suzanne.hawson@chattahoocheetech.edu

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Outpatient Observation Hours Documentation Form

The student observer should complete this section.

Name of Applicant:

Student ID (900#):

Name of Facility:

Facility Address:

Type of Experience (circle one): Aide or Technician | Observer | Volunteer

Total Hours Observed in the Outpatient Setting:

Type of Outpatient Facility (circle one):

Orthopedic or Sports Rehabilitation	Neurologic or Balance Rehabilitation	Hospital-based Outpatient
Private Practice	Other (specify):	

**The supervising clinician must complete all of the section below.
The form must be signed. Incomplete or illegible forms will not be accepted.**

Name of Supervising Clinician (Print):

Job Title of Supervising Clinician:

Contact Information of Supervising Clinician (Email and/or Phone):

Signature of Supervising Clinician:

Date:

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