## Verification of Learning Disability

**Chattahoochee Technical College** provides academic support to students with diagnosed Learning Disabilities. To determine eligibility for services, the office that provides services requires current and comprehensive documentation of a learning disability. In order to ensure that students with learning disabilities receive appropriate academic accommodations from this office, we need the following essential information regarding this student: _____.

1. Documentation of the learning disability from a qualified, licensed professional with experience assessing and diagnosing adults with learning disabilities.

2. A complete psychoeducational report that includes the name of the standard tests administered and the standard scores from the subtests that measure the student's **aptitude, achievement, and information processing.** Examples of appropriate and acceptable assessment instruments are as follows:

    - **Aptitude:** Wechsler Adult Intelligence Scale-III (WAIS) and Stanford-Binet-IV
    - **Achievement:** The Woodcock-Johnson Psychoeducational Battery – Revised: Tests of Achievement, Stanford Test of Academic Skills, Wechsler Individual Achievement Test (WIAT), and/or specific achievement tests that include measures of reading, math, and written language---the WRAT-3 is NOT an acceptable measure.
    - **Information Processing:** Woodcock-Johnson Psychoeducational Battery – Revised: Tests of Cognitive Ability, Detroit Tests of Learning Aptitude-Adult, Wechsler Memory Scale-Third Edition-(WMS-III), and/or other relevant measures.

3. Specific recommendations for needed academic accommodations, based on the results, need to be stated in the report e.g., time and-a-half or double time on exams, tape record lectures, books on tape, etc.

4. Please make sure that your title, mailing address, phone number, and fax number are also included.

**ANY APPLICABLE FEES ARE THE RESPONSIBILITY OF THE STUDENT.**

Signature: _____ Date: _____

Print Name: _____ Title: _____

Address: _____ Phone and Fax: _____

City: _____ State/Zip: _____

Return information to: Chattahoochee Technical College, Office of Disability Support Services
North Metro Campus: 5198 Ross Road, Acworth, GA 30102 ● 770-975-4099
Marietta Campus: 980 South Cobb Drive, Marietta, GA 30060● 770-528-4529
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