Submit **official transcripts** from your high school (or GED) and all colleges attended by the application deadline. All transcripts must be received in envelopes sealed by the sending institution. Applicants with a college degree will send college transcripts from all colleges attended but are not required to submit a high school or GED transcript. All international transcripts must be evaluated by an approved evaluation service and sent directly to CTC. We recommend the following evaluation agencies:

**Foreign Credential Evaluations, INC**
1425 Market Boulevard, Suite 330, Box 305
Roswell, GA 30076
Telephone: 770.642.1108
Fax: 770.641.8381
Website: www.fceatlanta.net
Email: powell_cotter@fceatlanta.com

**Lisano International (high school evaluations only)**
1381 Lee Road 400
Opelika, AL 36804
Telephone: 334.745.0425
Website: www.lisano-intl.com
Email: lisanointl@aol.com

**Josef Silny and Associates, Inc.**
7101 SW 102 Avenue
Miami, FL 33173
Telephone: 305.273.1616
Fax: 305.273.1338, Fax for translations 305.273.1984
Website: www.jsilny.com
Email: info@jsilny.com

- For high school transcripts or diplomas submit a document by document evaluation or General evaluation
- Students with college credit or a degree from a college or university outside the United States must submit a course-by-course evaluation of the transcript.