



Important!!

- *All online classes require one on campus visit per term!
- ** Set Up and Activate your Student CTC E-mail account!
- *** Register for Eagle Alert!

Faculty & Academic Advisors

- | | |
|-----------------------------|--|
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CTC Department of Public Safety: (770) 529-2311

Accounting Program eMAP

START HERE: Program of Study: *Diploma*
 Complete any required MATH/ENGL/READ 0090 courses. Then,

Complete:

- COMP 1000 Specific Occupational Elective
- ACCT 1100 ACCT 1125

Then, complete:

- ACCT 1105 BUSN 1440
- ACCT 1115 ACCT 1120

Receive *Office Accounting Specialist & Computerized Accounting Specialist TCCs*

Then, complete:

- ENGL 1101
- PSYC 1101
- MATH 1101/ or 1111
- ACCT 1130
- ACCT Elective



These three courses are A.A.S. – level and enrollment in them is based on COMPASS test scores; Diploma-level ENGL/MATH/PSYC can be taken instead.

Submit application to receive: *Diploma in Accounting*
 Receive *Payroll Accounting Specialist TCC & possibly Tax Preparation Specialist TCC*

- Specific Occupational Elective Options (Diploma Program)
- BUSN 1240 BUSN 1400
 - MGMT 1100 MGMT 1120
 - MGMT 1125 MKTG 1100

Then, complete a Program Change form and change Program of Study to Associate of Applied Science Degree

Complete:

- ENGL 1101 (if not completed in Diploma)
- PSYC 1101 or other Area II Course (see catalog for list of eligible courses).
- MATH 1101/ or 1111 (if not completed in Diploma)
- ARTS 1101/or ENGL 2130/or HUMN 1101/or MUSC 1101/or ENGL 2110/or THEA 1101
- Additional Education Core Area Class (See catalog for list of eligible courses).

Complete:

- ACCT 2000
- ACCT Elective
- ACCT Elective
- ACCT Elective

- ACCT Elective Options (Diploma/Degree Program)
- ACCT 2120* ACCT 2135
 - ACCT 2140 or MKTG1130 ACCT 2145
 - ACCT 2150 ACCT 2155
- * If ACCT 2120 is completed, student may submit an application for an Income Tax Preparation TCC.
 **If student completed one ACCT elective in diploma, only two additional electives are needed.

Complete:

- *Nine Free Elective Hours (Check with Program Advisor for information on eligible course and requirements for completion).*
- Application for Graduation and submit resume to Career Services. (Students must complete an application for each eligible credential)

Submit application to receive an *Associate of Applied Science degree in Accounting*

This eMAP along with meeting regularly with your program advisor and using DegreeWorks will help you stay on track to finish your program as quickly as possible and graduate from CTC.

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