Chattahoochee TECHNICAL COLLEGE

Important!!
*All online classes require one on campus visit per term!
** Set Up and Activate your Student CTC E-mail account!
*** Register for Eagle Alert!

CTC Department of Public Safety: (770)-529-2311

Faculty Academic Advisors
Christal Blalock   Christal.Blalock@ChattahoocheeTech.edu
Ryan Greene   Ryan.Greene@ChattahoocheeTech.edu
Kenneth Rasheed   Kenneth.Resheed@ChattahoocheeTech.edu
Kawanna Strong   Kawanna.Strong@ChattahoocheeTech.edu
Sylvia Gholston   Sylvia.Gholston@ChattahoocheeTech.edu
Shauna Maher   Shauna.Maher@ChattahoocheeTech.edu

Business Management
Program eMAP

START HERE: Program of Study: *Diploma*
Complete any required MATH/ENGL/READ 0090 courses.

Note that these courses that can be taken while completing these courses: COMP 1000, COMP 1500, MGMT 1100, MGMT 1105, MGMT 1115, MGMT 1120

If you are planning on earning your Degree, select your specialization early to ensure you are taking the correct occupational-guided elective courses that will lead to timely graduation. See specializations at right.

Then, complete your general education core classes if not completed above:

COMP1000 / COMP1500
ENGL1101
PSYC1101
MATH1101/ or 1111

These three courses are A.A.S. – level and enrollment in them is based on COMPASS test scores; Diploma-level ENGL/MATH/PSYC can be taken instead.

And your Occupational courses:

ACCT1100	MGMT1125
MGMT1100	MGMT2115
MGMT1105	MGMT2125
MGMT1115	MGMT2215
MGMT1120	MKTG1130

Two (2) Occupational-guided electives from below list

Occupational-guided electives *(see note in box above)*

MGMT2120	MKTG1100
MGMT2130	MKTG2500
MGMT2135	MKTG2550
MGMT2140	ACCT1120
MGMT2145	BUSN1430
MGMT2150	LOGI1000
MGMT2210	SCMA1000

Submit petition to graduate: *Diploma in Business Management*

Then, if you are planning on continuing on to earning <u>an *Associate of Applied Science Degree*</u>, complete a Program Change form

Complete:

- ENGL 1101, PSYC1101 & MATH1101 (*if not completed in Diploma*)
- ARTS 1101/or ENGL 2130/or HUMN 1101/or MUSC 1101/or ENGL 2110/or THEA 1101
- Additional Education Core Area Class (See catalog for list of eligible courses).

Complete courses for your chosen specialization:

General Management:
MGMT 2135
MGMT 2150
Two (2) Occupational-guided
  electives *(see list at left)*

Small Business Management:
MGMT2140
MGMT2150
MGMT2145
One (1) Occupational-guided
  elective *(see list at left)*

Human Resources Management:
MGMT 2120
MGMT 1230
MGMT 2210
One (1) Occupational-guided
  elective *(see list at left)*

Submit petition to graduate: *Associate of Applied Science degree in Business Management*

Note: Throughout the programs, you may earn Technical Certificates of Completion while completing your Diploma or Degree. Additional information can be found on the back of this sheet.

This eMAP along with meeting regularly with your program advisor and using DegreeWorks will help you stay on track to finish your program as quickly as possible and graduate from CTC.

Revised August 15, 2015

Important!!
*All online classes require one on campus visit per term!
** Set Up and Activate your Student CTC E-mail account!
*** Register for Eagle Alert!

CTC Department of Public Safety: (770)-529-2311

Faculty Academic Advisors
Christal Blalock   Christal.Blalock@ChattahoocheeTech.edu
Ryan Greene   Ryan.Greene@ChattahoocheeTech.edu
Kenneth Rasheed   Kenneth.Resheed@ChattahoocheeTech.edu
Kawanna Strong   Kawanna.Strong@ChattahoocheeTech.edu
Sylvia Gholston   Sylvia.Gholston@ChattahoocheeTech.edu
Shauna Maher   Shauna.Maher@ChattahoocheeTech.edu

Business Management
Program eMAP

> ### *Business Management Technical Certificates of Completion*
> If the student completes any of these specialized certificates, the student will automatically earn the certificate.

Human Resource Management Specialist

MGMT 1105 - Organizational Behavior	3
MGMT 2115 - Human Resource Management	3
MGMT 2125 - Performance Management	3
MGMT 2130 - Employee Training and Development	3
MGMT 2120 - Labor Management Relations	3
MKTG 1100 - Principles of Marketing	3
TOTAL CREDIT HOURS	**18**

Management and Leadership Specialist

MGMT 1100 - Principles of Management	3
COMP 1000 - Introduction to Computers	3
MGMT 1115 - Leadership	3
MGMT 2125 - Performance Management	3
MGMT 2130 - Employee Training and Development	3
MGMT 2120 - Labor Management Relation	3
TOTAL HOURS	**18**

Small Business Management Specialist

ACCT 1100 - Financial Accounting I	4
MGMT 2140 - Retail Management	3
COMP 1000 - Introduction to Computers	3
MGMT 2125 - Performance Management	3
MGMT 2150 - Small Business Management	3
MKTG 1130 - Business Regulations and Compliance	3
TOTAL HOURS	**19**

Organizational Leadership Specialist

MGMT 1100 Principles of Management	3
MGMT 1115 Leadership	3
MGMT 1125 Business Ethics	3
MGMT 2125 Performance Management	3
TOTAL HOURS	**12**

Supervisor/Management Specialist

MGMT 1100 - Principles of Management	3
MGMT 1115 – Leadership	3
MGMT 2115 - Human Resource Management	3
MKTG 1130 - Business Regulations and Compliance	3
TOTAL HOURS	**12**

Technical Management Specialist

MGMT 1100 - Principles of Management	3
COMP 1000 - Introduction to Computers	3
MGMT 2115 - Human Resource Management	3
Specific Occupational-Guided Electives--Approved by Advisor	12
MGMT 1105 - Organizational Behavior	
MGMT 1115 – Leadership	
MGMT 2135 - Management Communication Technologies	
MGMT 2210 - Project Management	
Select One of the Following Two:	3
MKTG 1130 - Business Regulations and Compliance	
MGMT 2120 - Labor Management Relations	
TOTAL HOURS	**24**

Revised August 15, 2015