



Student Financial Aid

## 2016-2017 Marital Status Verification Form

Your 2016-2017 Free Application for Federal Student Aid (FAFSA) indicates that there is a discrepancy in your marital status or the status originally reported on the FAFSA has been changed. In order to resolve this discrepancy or to verify the status change, please read and complete this form. Please attach any required documents and submit them to the Financial Aid Office nearest you. Additional information may be required. If you have questions, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

### Section A: Student Information:

_____	_____	_____	_____
Last name	First name	M.I.	I.D. Number/Social Security Number
_____			_____
Street address			Date of birth
_____	_____	_____	_____
City	State	Zip code	Phone number (with area code)
_____@students.chattahoocheetech.edu			
Student email			

### Section B: Current Marital Status:

For Dependent Students: If your parents have separated or divorced, you must determine who your responsible parent is for FAFSA purposes. The responsible parent is the parent with whom you lived with the most during the twelve months before your FAFSA was completed. If you did not live with either parent, or if you lived with each parent equally, your responsible parent is the parent who provided you with more financial support in the twelve months prior to completing the FAFSA. Financial support includes gifts, loans, housing, food, clothing, car, money, medical and dental care, payment of college costs, etc.

**If your responsible parent was remarried at the time the FAFSA was completed, your parents' marital status is considered "Married" and stepparent information is required on the FAFSA.**

Check the marital status below that most accurately reflects the current marital status in question on the FAFSA.

<i>Student:</i>	<i>Parent(s):</i>	<i>Effective Date:</i>	<i>Documentation:</i>
<input type="checkbox"/> <i>Married/Remarried</i>	<input type="checkbox"/> <i>Married/Remarried</i>		<i>Please attach a copy of the marriage certificate</i>
<input type="checkbox"/> <i>Divorced</i>	<input type="checkbox"/> <i>Divorced</i>		<i>Please attach a copy of the final court ordered divorce decree</i>
<input type="checkbox"/> <i>Separated</i>	<input type="checkbox"/> <i>Separated</i>		<i>Please see section on <b>Separation Documentation</b></i>
<input type="checkbox"/> <i>Single</i>	<input type="checkbox"/> <i>Single</i>		<i>Please attach a signed statement explaining the discrepancy in marital status</i>
<input type="checkbox"/> <i>Widowed</i>	<input type="checkbox"/> <i>Widowed</i>		<i>Please attach a copy of death certificate</i>

### Section C: Separation Documentation:

This section is only completed if the response to the current marital status is SEPERATED in Section B of this form.

Marital separation is defined as: (a) one of the partners has left the household for an indefinite period; and (b) the marriage is severed. If your circumstance does not meet both parts of this definition, then you are required to submit your spouses' information.

In order to determine status of separation, please provide each of the following items:

**PROOF OF SEPARATE RESIDENCES:** Proof that the student/parent and spouse live in separate households (a lease /contract agreement showing each maintain different households or separate utility bills). Hand written letters will not be accepted.

**TAX TRANSCRIPT AND W2's:** Current year's tax return transcript and W2's. If a joint tax return was filed, an explanation from tax filer and tax accountant of **WHY** a joint return was filed will be required.

**REFERENCE LETTERS:** Please attach two letters from reputable third party sources (not relative or personal friend) who can endorse confirmation of the separation claim in their professional capacity on their business letterhead. For example, clergy person, marriage counselor or an attorney can provide such a letter. The letters should state the date of separation, living arrangements, length of time they have known student/parent and their knowledge of these events.

*Documentation submitted must be reviewed and approved before financial aid will be awarded. Only the documentation listed on this form will be accepted. Submission of the requested documentation does not guarantee approval.*

### Section D: Certification and Statement of Marital Separation

I, \_\_\_\_\_, do hereby certify that my current marital status is separated from my spouse, \_\_\_\_\_, since \_\_\_\_\_ / \_\_\_\_\_. I certify that we are and have continued living separated and the marriage is severed.

Currently, my separated spouse resides at:

**SEPARATED SPOUSE INFORMATION**

Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City, State and Zip code \_\_\_\_\_

### Section E: Certification and Signature:

Each person signing this form certifies that all the information on it is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date