

Business Management Diploma Map

Step 1

Complete Learning Support courses if needed. *You can complete any of the following courses while completing your Learning Support courses:*

COMP1000 or COMP1500, MGMT1100, MGMT1120, MGMT1115, MGMT1105 and ENGL1101

Select your specialization (General Management or Human Resources Management) early to ensure you are taking courses that will lead to a timely graduation.

Step 2

Complete General Education Core Requirements

Complete Area I: Language Arts/Communications (ENGL1101 complete first)

Complete Area II: Social/Behavioral Sciences

Complete Area III: Natural Sciences/Mathematics

Step 3

To prepare for graduation make sure you have completed your major courses and electives from one of those specializations. Meet with your advisor and complete your Petition for Graduation the semester before you plan on graduating.

Take required Occupational courses

COMP1000 or COMP1500; ACCT1100; MGMT1100; MGMT1105; MGMT1115; MGMT1120; MGMT1125; MGMT2115; MGMT2125; MKTG1130

Complete MGMT2215 as one of your final courses.

Choose 6 hours of following classes:

ACCT1120	MGMT2145
BUSN1430	MGMT2150
LOGI1000	MGMT2210
MGMT2120	MKTG1100
MGMT2130	MKTG2500
MGMT2135	MKTG2550
MGMT2140	SCMA1000

Embedded Program Certificates

Throughout the program, as classes are completed, certificates will automatically be added to your accomplishments. Certificates available are:

Human Resource Management Specialist	Small Business Management Specialist
Management and Leadership Specialist	Supervisor/Management Specialist
Organizational Leadership Specialist	Technical Management Specialist

Certificate required classes are below.

Business Management Embedded CTC Certificates

(If a student completes any of these specialized certificates, said student will automatically earn the certificate.)

1. HRM1 Human Resource Management Specialist

(Embedded in MD13, MD12)

MGMT 1105 - Organizational Behavior	3
MGMT 2115 - Human Resource Management	3
MGMT 2125 - Performance Management	3
MGMT 2130 - Employee Training and Development	3
MGMT 2120 - Labor Management Relations	3
MKTG 1100 - Principles of Marketing	3
TOTAL HOURS	18

2. MAL1 Management and Leadership Specialist

(Embedded in MD13, MD12)

MGMT 1100 - Principles of Management	3
COMP 1000 - Introduction to Computers	3
MGMT 1115 - Leadership	3
MGMT 2125 - Performance Management	3
MGMT 2130 - Employee Training and Development	3
MGMT 2120 - Labor Management Relation	
TOTAL HOURS	18

3. OLS1 Organizational Leadership Specialist

(Embedded in MD13, MD12)

MGMT 1100 Principles of Management	3
MGMT 1115 Leadership	3
MGMT 1125 Business Ethics	3
MGMT 2125 Performance Management	3
TOTAL HOURS	12

4. SB41 Small Business Management Specialist

(Embedded in MD13, MD12)

ACCT 1100 - Financial Accounting I	4
MGMT 2140 - Retail Management	3

COMP 1000 - Introduction to Computers	3
MGMT 2125 - Performance Management	3
MGMT 2150 - Small Business Management	3
MKTG 1130 - Business Regulations and Compliance	3
TOTAL HOURS	19

**5. SS31 Supervisor/Management Specialist
(Embedded in MD13, MD12)**

MGMT 1100 - Principles of Management	3
MGMT 1115 – Leadership	3
MGMT 2115 - Human Resource Management	3
MKTG 1130 - Business Regulations and Compliance	3
TOTAL HOURS	12

**6. TMS1 Technical Management Specialist
(Embedded in MD13, MD12)**

MGMT 1100 - Principles of Management	3
COMP 1000 - Introduction to Computers	3
MGMT 2115 - Human Resource Management	3
Specific Occupational-Guided Electives--Approved by Advisor	12
MGMT 1105 - Organizational Behavior	
MGMT 1115 – Leadership	
MGMT 2135 - Management Communication Technologies	
MGMT 2210 - Project Management	
Select One of the Following Two:	3
MKTG 1130 - Business Regulations and Compliance	
MGMT 2120 - Labor Management Relations	
TOTAL HOURS	24