

Study Abroad Information and FAQs

How do I pay for this trip?

There will be various payment options depending on when students enroll. Payments will ALWAYS be paid to the travel vendor and NEVER to Chattahoochee Tech or the trip coordinators. Generally, the trip must be paid in full approximately 90 days prior to departure.

Is Financial Aid available for study abroad?

While Financial Aid cannot apply to this trip, it can be applied to CTC tuition and Student Fees (assuming that you qualify). Therefore, the cost of the trip must be paid by the traveler. Limited scholarships may be available through the Chattahoochee Tech Foundation*.

*More information about possible scholarships will be provided during study abroad information sessions.

Who can go on this trip?

ONLY enrolled CTC students enrolled in a participating course are eligible to go on this trip. Any spouses/friends/parents/etc. who wish to go must be enrolled for that semester and taking one of the eligible courses. No high school, dual-enrolled, or students who are under 18 years old will be eligible for participation. Additionally, all travelers must have a valid passport and any other travel-related documents (non-US citizens may require additional travel documents) by the date of departure. Additionally, students should be in good academic standing and have a minimum GPA of a 2.0**.

**Pending individual review.

How do I apply? What is the process for admission?

Interested students must complete the Study Abroad application packet which includes an application form, a copy of the student's unofficial transcript, and a signed medical evaluation form indicating clearance to travel.

Once the application packet is completed, it can be returned via email to the Study.Abroad@ChattahoocheeTech.edu or dropped off in person to one of the following offices: Frank Inscoe (Office B209.8 at the Marietta Campus in Building B), Allison Budaj (Office B209.7 at the Marietta Campus in Building B) or Shari Szalwinski (Office 232A at the Paulding Campus in Building A).

All applications will go through an evaluation process which includes a review by the Dean of Arts and Sciences and the Study Abroad coordinators. Applicants will be contacted for an interview with the Study Abroad coordinators before a final decision is made.

What courses are offered?

All travelers will be required to enroll in at least **one** participating course (with specific instructors) for the semester when the trip will be taking place. Students will attend the course and complete the coursework for the enrolled class just like any other course, with the addition of a trip-specific assignment. The participating course numbers will be released once that semester schedule has been publicized.

Depending on the instructors, courses may be available in online, hybrid, or traditional on-ground courses.

The following list serves as an example of courses which previous study abroad students have taken in order to be eligible for the trip. Classes can vary from semester to semester or depending on the study abroad country:

ARTS 1101	Art Appreciation	HUMN 1101	Introduction to Humanities
COMM 1109	Human Communication	MUSC1101	Music Appreciation
ENGL 1101	Composition & Rhetoric	SOCI 1101	Introduction to Sociology
ENGL 1102	Literature & Composition	SPAN 1101	Intro to Spanish Language/Culture I
ENGL 2110	World Literature	SPAN 1102	Intro to Spanish Language/Culture II
HIST 1111	World History I	SPCH 1101	Public Speaking

Additional Questions/Information Regarding the Trip

Besides students, who is going on the trip?

Typically, three full-time CTC instructors, as well as a local tour guide will be accompanying students throughout the trip to facilitate the learning experience.

What is included in the cost I am paying to go on the trip?

The cost of the trip includes airfare, accommodations, entrance to cultural activities as listed on the itinerary (i.e. museums, historical sites, performances, etc.), tour guides, bus drivers, traveler's insurance, a tour director, and some meals.

How much additional money should I bring?

You will be expected to pay for most of your own meals (mainly lunches and some dinners). Also, please plan ahead and have set aside money for souvenir shopping, plus money for tipping the various bus drivers and tour guides who will be providing their services while abroad.

Still have questions?

Any other questions, please don't hesitate to contact Study.Abroad@ChattahoocheeTech.edu, or the Study Abroad coordinators in charge of the trip:

Frank Inscoe (Spanish Instructor, Marietta Campus)
(770) 528-4443 or Frank.Inscoe@ChattahoocheeTech.edu

Shari Szalwinski (Communication Instructor, Paulding Campus)
(770) 443-7942 or Shari.Szalwinski@ChattahoocheeTech.edu

Allison Budaj (Humanities Instructor, Marietta Campus)
(770) 528-6468 or Allison.Budaj@ChattahoocheeTech.edu