

Submit **official transcripts** from your high school (or GED) and all colleges attended by the application deadline. All transcripts must be received in envelopes sealed by the sending institution. Applicants with a college degree will send college transcripts from all colleges attended but are not required to submit a high school or GED transcript. All international transcripts must be evaluated by an approved evaluation service and sent directly to CTC. We recommend the following evaluation agencies:

Foreign Credential Evaluations, INC

1425 Market Boulevard, Suite 330, Box 305
Roswell, GA 30076
Telephone: 770.642.1108
Fax: 770.641.8381
Website: www.fceatlanta.net
Email: powell_cotter@fceatlanta.com

Lisano International (high school evaluations only)

1381 Lee Road 400
Opelika, AL 36804
Telephone: 334.745.0425
Website: www.lisano-intl.com
Email: lisanointl@aol.com

Josef Silny and Associates, Inc.

7101 SW 102 Avenue
Miami, FL 33173
Telephone: 305.273.1616
Fax: 305.273.1338 , Fax for translations 305.273.1984
Website: www.jsilny.com
Email: info@jsilny.com

- For high school transcripts or diplomas submit a document by document evaluation or General evaluation
- Students with college credit or a degree from a college or university outside the United States must submit a *course-by-course* evaluation of the transcript.

Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Inquiries related to the college's accreditation by the Commission may be directed to SACSCOC, 1866 Southern Lane, Decatur, Georgia 30033-4097 or telephone 404-679-4500. Questions related to admissions and the policies, programs, and practices of Chattahoochee Technical College should be directed to the College.

Chattahoochee Technical College does not discriminate on the basis of race, color, national origin, gender or disability. The Section 504/ADA Coordinator Mary Frances Bernard, Section 504 Coordinator, Chattahoochee Technical College, 980 South Cobb Drive, Building G1125, Marietta, GA 30060, 770.528.4529, or mfbarnard@chattahoocheetech.edu and the Title IX Coordinator is Cheri Mattox-Carroll, Title IX Coordinator, Chattahoochee Technical College, 5198 Ross Road, Room 132N, Acworth, GA 30102 (770) 975-4152, or Cheri.Mattox-Carroll@chattahoocheetech.edu