



## Employee Payroll Deduction

I, Enter Name Here understand my contribution to the Chattahoochee Tech Foundation will be deducted once a month to begin during the month dated below and will be designated to the **Chattahoochee Tech Foundation**. My contribution amount should be applied to the Foundation account selected for the duration chosen below.

### AMOUNT TO BE DEDUCTED MONTHLY

- ☐ **\$100** (=\$1200/year)      ☐ **\$60** (=\$720/year)      ☐ **\$40** (=\$480/year)      ☐ **\$20** (=\$240/year)
- ☐ **\$10** (=\$120/year)      ☐ **\$5** (=\$60/year)      ☐ **\$3** (=\$36/year)      ☐ **\$1** (=\$12/year)
- ☐ **Other \$** Enter amount here
- ☐ **One time gift \$** Enter one time donation amount here

Please make checks payable to: **Chattahoochee Tech Foundation**, 980 South Cobb Drive, Marietta, GA, 30060

### DESIGNATED ACCOUNT

- ☐ **Sustaining gift - Please use my gift as needed.** *Sustaining gifts are used to provide emergency and special needs for students as well as to provide for college-wide needs and foundation operations.*

#### **Restricted - Please designate my gift to:**

- ☐ Scholarships (if for a specific, named scholarship, please specify the name Scholarship Name.)
- ☐ Other Enter Name of Fund (Please name the previously established fund in the Foundation).

### EMPLOYEE SIGNATURE & CONFIRMATION

By entering my name below and emailing this form to the Chattahoochee Tech Foundation, I have chosen to:

- ☐ Authorize this deduction for a one year period. <OR>
- ☐ Authorize this donation to continue until I notify the Chattahoochee Tech Foundation, in writing, that I would like to cancel my deduction.

#### **Required:**

Electronic Signature Line: Enter Name Here

Employee ID: Enter Employee ID

Today's Date:

**Click here to enter a date.**

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Please save this document to your computer, then email your completed form as an attachment to the Foundation at:  
[Foundation@ChattahoocheeTech.edu](mailto:Foundation@ChattahoocheeTech.edu).

If you have any questions, please phone 770.528.4522 or email [Foundation@ChattahoocheeTech.edu](mailto:Foundation@ChattahoocheeTech.edu).

Your contribution is deductible to the fullest extent of the law as no goods or services are provided in consideration of your gift. The **Chattahoochee Tech Foundation is a 501(c)(3) non-profit development & fundraising entity established to support the college. The Federal Tax Identification Number is 58-1684206.**