

Scheduling to pick up books

Standard book pick up is at the Marietta Campus. If you do not indicate on your application that you would like an alternate campus pick up, you must pick up your books at the Marietta Campus.

- All book deliveries are administered via appointment.
- No walk-ins are accepted.
- Scheduling is conducted through the Lattiss scheduling system. When you receive a confirmation email for the books that you are eligible to borrow, a link to schedule an appointment is included in the email.

Return Process

- All books must be returned the last day of class
- Location: Marietta Campus – Student Support Services Office (C-1101)
- A return form MUST be completed when you return any textbook.

Books that are not returned will result in a hold on your student account.

Books that are damaged may incur a fine, which will also be placed on your student account.