

## NEW INSTRUCTOR CHECKLIST

1. Affiliation Form
2. Instructor Candidate Application
3. AHA Essentials Course Certificate
4. Copy of Provider Card
6. Instructor Class Roster
7. Instructor Monitor Form
8. Class Roster for course candidate was Monitored
9. Instructor ID# from AHA Instructor Network

**THESE FORMS MUST BE SENT TOGETHER.  
WE CANNOT PROCESS PAPERWORK  
WITHOUT HAVING EACH FORM.**